



# Quest Academy

## Board of Director's Meeting Minutes

### Tuesday, January 13, 2015

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401

**In Attendance:** Brice Mindrum, Jade Beckman, Heidi Jex, Ken Bradshaw, Penn Bradshaw

**Excused:** Michele Kersey Smith, Tabitha Grahn

**Others in Attendance:** Annette Herbert, Ryan Tippetts, Dave Bullock, Vicki Barlow, Dawn Kawaguchi, Trent Brown, Ken Jeppesen, Nate Schow

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

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**6:00 PM – CALL TO ORDER** – Ken Bradshaw

### **Eide Bailly** – *Presentation of Quest Academy's 2013-2014 Audit Report*

Ken Jeppesen was present from Eide Bailly. He briefly summarized the letter that was issued to the board from his firm. He reported that Quest Academy had a clean audit and that there were no findings. Ken J. reviewed the 2014 audit report. *Ken Jeppesen was excused at 6:09 p.m.*

**Heidi Jex made a motion to approve the CONSENT ITEMS. Jade Beckman seconded the motion. Motion passed unanimously.**

- Approve November 11, 2014 Board Meeting Minutes
- Approve November 11, 2014 Closed Meeting Affidavit

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- *Discuss and Vote on ETS Service Agreement* – Dr. Dave turned the time over to Nate Schow with ETS for a presentation regarding the service agreement. He explained that the school must go through an RFB process but beginning last year the state now allows the school to enter into an agreement and purchase equipment without going through the bidding process. Nate stated that this agreement allows the school to either purchase equipment through ETS without a bid or the school can still put it out to bid and ETS can offer a bid. Ken would like to look at this agreement closer before making a decision. This contract includes a content filter that would replace the current one. Nate stated that whether the contract is signed to today or in a month, ETS will still put

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in the filter. It is currently on order. **Penn Bradshaw made a motion to table the ETS Service Agreement. Heidi Jex seconded the motion. Motion passed unanimously.** *Nate Schow was excused at 6:27 p.m.*

- *Discuss and Vote on FERPA Policy* – Ken has reviewed this policy and has made small changes. There was one misspelled word and Dawn made that change on the final copy. **Penn Bradshaw made a motion to approve the FERPA Policy. Jade Beckman seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Pest Management Policy* – There was no further discussion. **Brice Mindrum made a motion to approve the Pest Management Policy. Heidi Jex seconded the motion. Motion passed unanimously.**
- *Discuss and Vote on Amended Human Sexuality Instruction Policy* – Ken briefly reviewed the policy. He stated that there has been a policy in place but the state made changes and this policy reflects those changes. **Jade Beckman made a motion to approve the amended Human Sexuality Instruction Policy. Brice Mindrum seconded the motion. Motion passed unanimously.**

## REPORTS

- **Board of Directors**
  - *Review 2014-2015 Budget as of December 31, 2014* – Brice briefly reviewed the budget as of December 31<sup>st</sup>. Some of the highlighted areas were the computer support line item which is historically higher in the fall, food services but it's reimbursed two months later than spent, some of the title funds have not been drawn down yet, and last there is a big chunk of change in the bank.
- **Parent Organization** – Annette Herbert
  - Volunteers are amazing
  - Holiday Baskets raised over \$1,800
  - Budget review – we have over \$18,000 in the bank
  - Family Movie Night coming up this month
  - Strong committee heads
- **Administration**
  - *State of the School* – Dr. Dave
    - ✓ Dec 19<sup>th</sup> – Christmas program
    - ✓ All level 1 formal observations have been completed
    - ✓ Interim SAGE testing going on since November
    - ✓ Started our annual health challenge for 2015 – we have a lot of teachers and spouses participating. Jade is representing the board.

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- Report on Visit to Armstrong Academy – Dr. Dave stated that Nicki set up this visit for the administration and teachers. He had the opportunity to sit down with the principal and observe some of the successes that the school had incorporated. They have a one to one iPad ratio but the principal said that it wasn't very sustainable since they received a grant for them. The school experienced the same struggles that QA has and Dr. Dave stated that this visit validated what they are doing. Nicki briefly explained how this visit came to fruition. Neil Armstrong Academy is a magnet school in the Granite District which is also a technology school. There was a discussion on having Armstrong staff coming to Quest.
- Discuss Accountability Procedures for Computer Usage in Curriculum & for Usage of Newly Purchased Curriculum – Dr. Dave briefly reported on the computer usage. He stated that the computer labs are being used for SAGE testing. An iPad lab cart was recently purchased for the new iPads which has been making things much faster for Tammy because she can update and charge the iPads all at once instead of individually. The teachers have select times to use the COWs. Assessments are being made on usage of technology and curriculum when they are doing drop-in's and evaluations. Ken asked the administration provide data on the software usage for last year compared to this year and also compare testing scores. Penn would like to know if the teachers are implementing the technology in the curriculum. Dave stated that he and Nicki want to work on this but currently they have been focusing on learning the curriculum first and then they can learn the fun stuff. The administrations priority has been teaching the curriculum (Voices) to the teachers. They have been spending hours going into classrooms and modeling. Dave gave a "Teach Like a Champion" update. He stated that observations are being done by two administrators which one will observe "Teach Like a Champion" and the other observes "Love & Logic". All new teachers are receiving the "Teach Like a Champion" book.

**There was no PUBLIC COMMENT.**

**OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Ken Bradshaw
  - Next Board Meeting – February 10, 2015

**7:08 PM – Heidi Jex made a motion to ADJOURN. Penn Bradshaw seconded the motion. Motion passed unanimously. (Duration 1:08:44)**

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