



# Quest Academy

## Board of Director's Meeting Minutes

### Tuesday, March 10, 2015

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401

**In Attendance:** Brice Mindrum, Michele Kersey Smith, Jade Beckman, Penn Bradshaw, Ken Bradshaw, Heidi Jex (6:08 p.m.)

**Others in Attendance:** Ryan Tippetts, Dave Bullock, Vicki Barlow, Dawn Kawaguchi, Shirley Atkinson

**Excused:** Tabitha Grahn

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:00 PM – CALL TO ORDER** – Ken Bradshaw

**Penn Bradshaw made a motion to convene as the Quest Academy Board. Jade Beckman seconded the motion. Motion passed unanimously.**

**Brice Mindrum made a motion to approve the CONSENT ITEMS. Michele Kersey Smith seconded the motion. Motion passed unanimously.**

- Ratify New Hires
  - ✓ Lindsey Smith – 2<sup>nd</sup> Grade
- Approve February 10, 2015 Board Meeting Minutes
- Ratify acceptance of current review of the 2014-2015 budget as of January 31, 2015 as presented by Brice

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- Discuss and Vote on 2015-2016 School Fee Schedule – Vicki presented the current school fee schedule. She is proposing a \$15 Art/Yearbook fee for 9<sup>th</sup> graders. Vicki also would like to propose a \$5 fee schedule change and a \$1 charge to reprint the schedule. There was a discussion on giving one free schedule change and then charges after that. If the schedule change is teacher or administration requested then there will be no charge. **Brice Mindrum made a motion to approve the 2015-2016 School Fee Schedule with changes (i.e. one free change with charges thereafter and no charge if the change is teacher or administration requested). Jade Beckman seconded the motion. Motion passed unanimously.**

*NOTE: The Board reserves the right to take final action on any item on the agenda.*

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Discuss and Vote on 2015-2016 School LAND Trust Plan – Dr. Dave stated the he has been given about \$57,000 and he would like to spend it on ipads and carts for K-5. Adding carts will most likely exceed the Trustlands allotted amount so the remainder will be paid out of the technology budget. There was a discussion on what restrictions are for spending the money. Dave stated that this plan was voted on by the community council which acts as the school’s Trustland committee. The committee also watches a video annually. There was a discussion on when this money is funded. Dave stated that this plan is for next year and the school should be receiving the funds in August-September. **Penn Bradshaw made a motion to approve the 2015-2016 School LAND Trust Plan. Jade Beckman seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Human Sexuality Instruction Committee – Dr. Dave reviewed that with the amended Human Sexuality Instruction Policy you must create a Human Sexuality Instruction Committee and he would like to use the community council for the committee. **Brice Mindrum made a motion to approve the Human Sexuality Instruction Committee. Penn Bradshaw seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Board Vacancies – Ken stated that Heidi’s term is going to end in June so he would like to reinstate her for another four years. **Penn Bradshaw made a motion to approve to reappoint Heidi Jex for another four year term to expire June 2019. Michele Kersey Smith seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Technology Purchase – Ken briefly reviewed the technology purchase from June 2014 and the budget amendment. Brice stated that originally the board was trying to be able to take this money from the technology budget and not from the surplus. Ken would like AW move money out of reserve and into the current budget. There was a discussion on adding the surplus etc. on the monthly balance sheet. **Brice Mindrum made a motion to approve the transfer up to \$40,000 from the surplus to the current budget. Jade Beckman seconded the motion. The votes were as follows:**
  - Brice Mindrum – Aye**
  - Michele Kersey Smith – Aye**
  - Heidi Jex – Aye**
  - Jade Beckman – Aye**
  - Penn Bradshaw – Aye**
  - Ken Bradshaw – Aye****Motion passed unanimously.**

## REPORTS

- **Board of Directors**

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- Review 2014-2015 Budget as of February 28, 2015 – Brice briefly reviewed the 2014-2015 budget as of February 28<sup>th</sup>. He mentioned that the TA section may look like it's over but it's not. He reminded the board that the TA's don't work in the summer.
- Community Council Update – Heidi updated the board with the on-goings of the community council. They have been working on emergency preparedness and then a couple weeks later they actually had to use the process. Heidi stated that they have officers who rotate but they are having a hard time getting parents to volunteer. Heidi wanted to know if this committee needs to follow the open meetings statutes. Ken will get with Gabe to find out for sure.
- Update on Open Meetings Annual Training – Ken stated the board should have received the training material and he reminded the board to get their affidavit in to Dawn.

*Ken wanted to take a few minutes to discuss the incident that happened at Quest a few weeks ago. He has received many great compliments from the community and law enforcement. Ken wanted to commend the faculty and staff for an amazing job that was well done. The law enforcement told Ken that they were so impressed that the school even had a plan. In fact, they were so impressed that they would like Quest Academy to be the model. Ken will send a letter to the sheriff's department commending them on their efforts and hopefully they can send a letter to the State Office of Education.*

➤ **Parent Organization**

- Drama Club just put on a fabulous musical presentation [Seussical The Musical] that went very well – many tickets were sold
- March 27<sup>th</sup> – Family Skate Night
- Coming up: Spirit Night at Xaxby's

➤ **Administration**

- State of the School – Dr. Dave
  - ✓ The musical was very well done. It didn't seem like a jr. high production.
  - ✓ Feb 27<sup>th</sup> – The Science Fair was held and 11 of our students qualified to go to the Richie Science Fair at WSU.
  - ✓ Dave wanted to reiterate the amazing way that the faculty and staff executed the evacuation. Even though Dave felt like that there were ways they can improve, he was very pleased how everything was implemented and executed.
  - ✓ March 17<sup>th</sup> – There will be a scheduled evacuation with the

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law enforcement and rescue. After there will be a celebration luncheon for all involved. Dave also informed the board that he is in the process of getting in touch with the church leaders to acquire keys to the local church for future evacuations.

**There was no PUBLIC COMMENT.**

**OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Ken Bradshaw
  - Next Board Meeting – April 14, 2015

**6:44 PM – Heidi Jex made a motion to ADJOURN. Michele Kersey Smith seconded the motion. Motion passed unanimously. (Duration 45:17)**

**March Action Items:**

1. Move \$40,000 from the reserves to the current budget – **Ryan S.**
2. The board requested adding the surplus/reserve, liabilities and assets to the monthly balance sheet – **Ryan S.**
3. Does the Community Council need to follow the open meetings statutes? – **Gabe**

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