



# Quest Academy

## Board Meeting Minutes

### Tuesday, September 14, 2010

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

**In Attendance:** Heidi Jex, Ken Bradshaw, Penn Bradshaw, Brandy Beckman, Michele Smith, Natalie Christensen, Lani Rounds (Principal), Vicki Barlow (Asst. Principal), Ryan Smith (AW), Kim Dohrer (AW), Kara Finley (AW), and members of the public.

Excused: Beckie Eastman

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:03 p.m. – CALL TO ORDER** – Brandy Beckman

**Ken Bradshaw made a motion to approve the CONSENT ITEMS. Penn Bradshaw seconded the motion. Motion passed unanimously.** The votes were as follows:

Heidi Jex – Aye  
Ken Bradshaw – Aye  
Penn Bradshaw – Aye  
Michele Smith – Aye  
Natalie Christensen – Aye  
Brandy Beckman – Aye

- Approve Board Meeting Minutes from August 10, 2010
- Approve Electronic Board Meeting Minutes from September 1, 2010
- Ratify the bid from Rocky Mtn. Voice and Data not to exceed \$6,000
- Ratify the Les Olson Lease and Maintenance Agreement for School Copy Machines
- Ratify the Mountain State Schoolbook Depository (3<sup>rd</sup> & 4<sup>th</sup> Grade Curriculum) purchase in the amount of \$7,042.60

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- Mr. Taylor from the New York Life Insurance Company presented on their available Employee Benefits. Mr. Taylor works primarily as a broker for New York Life but also has access to forty-five other benefit companies as needed. Mr. Taylor distributed a snapshot of the benefits his company offers, including, but not limited to, Medical Insurance, Life Insurance, STD/LTD, LTC, and Employee Payroll. He can offer both individual and group benefits but group participation needs to be 10 or more employees. The Board would like to know how many staff members use the current benefits as well as the options associated with the current benefits. Ken Bradshaw motioned to table this discussion until the next meeting and create a sub-committee to review benefits. Michele Smith seconded the motion. Motion passed unanimously.
- Discuss and Vote on Utah Charter School Association Membership – Kim Dohrer from Academica West explained the details of membership associated with joining. Changes are being made within the association and there is a hope that it will move from training to lobbying – more advocating for charter schools. Ken Bradshaw said that if

the association were willing to lower dues that he would be more willing to consider membership.

- Discuss and Vote to Officially Rescind the Student Lunch Payment Policy – Lani Rounds explained the need to repeal the current Student Lunch Payment Policy since it is currently not in use. LunchBoxers now handles all lunch costs instead of the school. Ken Bradshaw made a motion to suspend enforcement pending further evaluation of the Student Lunch Payment Policy. Michele Smith seconded the motion. Motion passed unanimously.

## REPORTS

- **Academica West Report**

- Review and Accept 2010-2011 Budget as of August 31, 2010 – Ryan Smith explained the current status of the budget. Since the revenue is based on last year's student count and there are more students this year, around the end of October the school will receive more revenue.
- Kim Dohrer stated her gratitude for the schools administration. Only one teacher is not currently highly qualified and the reports are coming along nicely. The school has made great progress over the last year.

- **Parent Organization Report** by Natalie Christensen

- The Parent Organization hosted their first Pool Party Fundraiser and parents and students enjoyed it. The fundraiser made about \$1,500 and they would like to host it again next year.
- Roughly forty people attended the first general membership meeting.
- The Walk-A-Thon Fundraiser will be on Friday, September 17<sup>th</sup>. Last year they netted about \$7,400 and they are hoping to raise \$10,000 this year.
- The Parents voted on a few items to raise money for and give to teachers. The Parent Organization is also assisting Mrs. Ernie with a reading incentive program. They are also looking to purchase a talk-light for the cafeteria to help manage the noise level.
- There will also be a family movie night held on Friday, September 24<sup>th</sup>.

- **Principal Report** by Lani Rounds & Vicki Barlow

- Vicki Barlow presented the State of the School address and the administration feel as though they are handling things will.
- The school made AYP. In preparation to make AYP next year the administration hosted the first after-hours training for teachers on August 25<sup>th</sup> to create goals and set accountability standards. Teachers will submit core accountability updates to the administration regularly to guarantee that teachers are following the core curriculum.
- The current student enrollment is 683 and the school is focusing on retaining students. The school is above the projected enrollment of 650 students.
- The new LunchBoxers program is going well. Feedback from parents and students has indicated satisfaction with the quality and amounts of food.
- The supplies for the expansion have been arriving and teachers have been unpacking new bookshelves and containers.
- New science curriculum has been received to fulfill the need teachers expressed in a survey last year.
- A new fence has been placed between the school and the portables to ensure a secure pathway between the two and the parking lot striping has been repainted to speed up the Drop Off and Pick Up process. The Pick Up and Drop Off now only takes about fifteen minutes. Parents have commented very positively about the increased flow.

- Reading groups began this week and have been very successful. The TA's and staff have been very enthusiastic and it is a school-wide program to address all levels of reading.
- A new staff member recently had his eighth child. Parents have expressed their gratitude for these teachers and that they feel they have a vested interest in their students. The administration is preparing a fall survey for the parents.
- The school has been doing a lot of advertising. The most recent was at Hooper's Tomato Days and a 7<sup>th</sup> grade student has enrolled from that event. The next advertising activity will take place at Hill Air Force Base for prospective students.

**PUBLIC COMMENT was made by Jason Athay.**

**6:51PM Ken Bradshaw made a motion to ADJOURN the Board Meeting. Penn Bradshaw seconded the motion. Motion passed unanimously.**