



Quest Academy

Board Meeting Minutes

Tuesday, October 5, 2010

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

In Attendance: Beckie Eastman, Ken Bradshaw, Penn Bradshaw, Heidi Jex, Brandy Beckman, Michele Smith, Natalie Christensen, Lani Rounds (Principal), Vicki Barlow (Asst. Principal), Dawn Kawaguchi (AW), Gabe Clark (AW), and Eric Johnson (bond Counsel)

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 p.m. – CALL TO ORDER – Brandy Beckman

Ken Bradshaw made a motion to approve the CONSENT ITEMS. Penn Bradshaw seconded the motion. Motion passed unanimously.

- Approve Board Meeting Minutes from September 14, 2010

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Ken Bradshaw made a motion to table the Employee Benefits discussion. Penn Bradshaw seconded the motion. Motion passed unanimously.
- Discuss and Vote on Bond Authorizing Resolution – Ken Bradshaw made a motion to approve the Bond Authorizing Resolution. Beckie Eastman has seconded the motion. Eric Johnson reported one housekeeping item. The purchase agreement that was signed in February has expired but the sellers are willing to sell. They have signed documents and dropped them in FedEx and Eric should receive them tomorrow. The sellers have asked that the Board approve the purchase of the property consistent with the agreement and the extension to it. Eric has added that to the resolution but it is not in the draft included in the packet. It will be added to section three of the final resolution. The closing is scheduled for Thursday – that's when the money will be funded. The votes were as follows:
 - Beckie Eastman – Aye
 - Ken Bradshaw – Aye
 - Penn Bradshaw – Aye
 - Heidi Jex – Aye
 - Michele Smith – Aye
 - Natalie Christensen – Aye
 - Brandy Beckman – Aye

Eric reviewed that the primary security which is just over \$7 million is the building and the property. In addition to that, you are also pledging all the revenues and monies that the school receives. There will be two deeds of trust on this property that are a parody – they both have the same claim. The majority of the money is guaranteed by USDA. There will be a pre-closing tomorrow at 4:00 p.m. at the school. Brandy and Beckie will be signing documents. The majority of the loan you should receive around 5.4%, 5.5% depending on what the index is on Thursday. The other half of the loan will be around 3.75% and the remaining amount will be around 7.9%.

NOTE: The Board reserves the right to take final action on any item on the agenda.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Discuss and Vote on Pearson SuccessMaker Software for Special Education and Title using SPED ARRA and 2010 UCA Title 1A funds – not to exceed onetime expense of \$11,000 SPED and \$11,000 UCA Title 1A – Lani Rounds stated that this money has already been approved through the UCA Budget for 2009-10. Lani and Dawn Wright went to a responsive intervention workshop and were blown away by this program. Beckie Eastman made a motion to approve the purchase of the Pearson SuccessMaker Software. Natalie Christensen seconded the motion. The votes were as follows:
 - Beckie Eastman – Aye
 - Ken Bradshaw – Aye
 - Penn Bradshaw – Aye
 - Heidi Jex – Aye
 - Michele Smith – Aye
 - Natalie Christensen – Aye
 - Brandy Beckman – Aye
- Discuss and Vote on Tuition Reimbursement for Qualifying Employees – Lani explained to the board that due to the circumstance of a Special Ed teacher vacancy, Brittany Stokes, currently a second grade teacher, has expressed interest in Special Ed. She would have to go through an ARL and getting her master's degree in Special Ed. It should take her a year and a half. However, Lani would like to give her three years. Lani recommended making an addendum to the Tuition Reimbursement Agreement to pay up to \$6,000 a year for a maximum of three years for Brittany to continue her education. Ken made a suggestion to adhere to the Tuition Reimbursement Agreement. This is a different circumstance than a teacher wanting to continue their education. Since the administration has encouraged Brittany to continue her education so that we can then hire her as a Special Ed teacher. Ken would like to propose to agree allow the administration to fund what would be in accordance with the policy for a maximum of two years and asking for a four year commitment in return and at the end of that time if something changes and she needs an extension then come back to the board. There was discussion on how long she would need to commit to work at Quest Academy. The board and Lani agreed on Brittany committing to stay at Quest for a total of four years as soon as she starts her schooling. Beckie Eastman made a motion to tuition payment for Brittany Stokes to begin when she starts school for a four year commitment. Michele Smith seconded the motion. The motion passes with a majority vote. Ken Bradshaw's vote was opposed.

REPORTS

- **Board Report**
 - Review and Accept 2010-2011 Budget as of September 30, 2010 – Heidi reported the budget as of September 30th. The last week of payables and receivables are not calculated into this budget. Cash flow is good. Property tax will affect the cash due to purchasing the building. We are in a much better position than we were last year.
- **Parent Organization Report by Natalie Christensen**
 - Walk A Thon was a success. We made approximately \$6,400 which was less than last year but the economy has put a crunch on families. We will be purchasing the following:
 - ✓ All Teachers will get an allotment to spend on supplies of their choice
 - ✓ Talk Light for Gymnasium
 - ✓ Help Library with get the incentive program...Everyone wants more books
 - Movie night was a success. We had great attendance – about 200 people
 - 2nd Dress Down Day
 - ✓ Parents made a suggestion to donate money to student going to Mayo Clinic for an evaluation. We raised about \$1,500 to donate to his charitable fund to help cover the travel cost.
 - ✓ Parents have made suggestions to use the money from Dress Down Day to donate to Quest Academy Families that are in need.
 - ✓ Pay It Forward where we raise money and each teacher gets a different amount

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to pay forward to a charity that the class chooses is one option. They will be discussing this in our next meeting

- Book Fair going on now. It is going well.
- Focus on the Arts Contests which is our own Reflection contest. This will be in conjunction with the Art Show & Dinner in November. They will do “Around the World” as a dinner theme.
- The POQA will have a booth at the Hooper Halloween Haunt to advertise the school.
- **Principal Report** by Lani Rounds & Vicki Barlow
 - State of the School
 - ✓ 679 Students for October 1st count – Budget was based on 650 students
 - ✓ We are most excited that we have 79 students in the 6th Grade
 - ✓ Traffic & Parking
 - ★ Mayor of West Haven has sent a letter to UDOT requesting for help and addressing the traffic concerns on 4000 South
 - ★ We are hiring a person to help with pick up and drop off
 - ✓ Fall Parent Survey Results
 - ★ Two areas of concerns for last year were both up
 - ★ Parking Lot and Lunch are now the two areas of concern
 - ✓ Sending out a Christmas Survey on what they would like to see as a program
 - ✓ Parent Teacher Conference going on
 - ★ Open House Format
 - ✓ First Virtual Field Trip on September 27th for Mr. Richin’s class to Tiki Island where they played survivor

PUBLIC COMMENT was made by Vicki Barlow

Beckie Eastman made a motion to approve the Lego Mindstorms Club subject to ratification on next month’s board consent agenda. Penn Bradshaw seconded the motion. Motion passed unanimously.

6:44 p.m. Penn Bradshaw made a motion to ADJOURN the board meeting. Beckie Eastman seconded the motion. Motion passed unanimously.

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