



# Quest Academy

## Board Meeting Minutes

### Tuesday, January 12, 2010

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

**In Attendance:** Natalie Williams, Beckie Eastman, Heidi Jex, Penn Bradshaw, Brandy Beckman, Michele Kersey, Lani Rounds (Principal), Vicky Barlow (Asst. Principal), Dawn Kawaguchi (AW), Gabe Clark (AW) and Ken Bradshaw (7:10 p.m.)

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:00 p.m. – CALL TO ORDER** – Brandy Beckman

**CONSENT ITEMS** – Beckie Eastman made a motion to approve the consent items. Penn Bradshaw seconded the motion. Motion passed unanimously.

- Approve Board Meeting Minutes from November 10, 2009
- Accept Closed Board Meeting Affidavit from November 10, 2009
- Approve Electronic Meeting Minutes from December 14, 2009
- Ratify the hiring of RBM Building Services and hiring a 3 hour aide
- Ratify the purchase of three Macbook mobile labs and a Mac server for a total cost of \$83,320.03
- Ratify the purchase for the installation services by Reliable Networks not to exceed \$15,000

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- Discuss and vote on the Birthday Celebration Policy – Natalie reviewed the revision of the Birthday Celebration Policy. There was only one sentence change to “Teachers may also take time to celebrate each child’s birthday in their own classroom, on or around the student’s individual birthday.” Beckie Eastman made a motion to approve the Birthday Celebration Policy. Michele Kersey seconded the motion. Motion passed unanimously.
- Discuss and vote on the purchase of Fastt Math – Lani explained that they have not been officially approved to spend this money. They had to go back and redo a section in the Utah Consolidated Application but they do anticipate being approved. Penn Bradshaw made a motion to table the purchase of Fastt Math until we have been officially approved to spend this money by the state board. Beckie Eastman seconded the motion. Motion passed unanimously.
- Discuss and vote on the 7<sup>th</sup> grade scenario – Lani reviewed the 7<sup>th</sup> grade model that they would like to propose for the expansion next year. Lani and Vicky have talked to

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teachers to get their input and have also surveyed parents as well. They are looking at adding two portables on the east side and putting Kindergarten in the portables since they transition in and out the least. There was discussion on if the budget will allow us to go with plan. There was discussion on how the parents will react to the children in portables. Beckie Eastman made a motion to move forward on the 7<sup>th</sup> grade plan. Penn Bradshaw seconded the motion. Motion passed unanimously.

- Discuss and vote on draft of 2010-2011 Calendar – Lani reviewed the changes that she has made since the last drafted calendar. Biggest changes are the professional development days and the parent teacher conferences. There was discussion on having POQA give input before it is approved. Lani suggested that she could send an email out to the parents to ask for their input with the stipulation that we are unable to change early out Wednesdays. Penn Bradshaw made a motion to table the 2010-2011 calendar until the parents have a chance to review and make comments. Heidi Jex seconded the motion. Motion passed unanimously.

## REPORTS

### ➤ **Academica Report**

- Review Annual Open Meetings Act training – Gabe explained that the state requires all Board members to have some training every year. Brandy has asked that every Board member watch the training video by the next board meeting. She also asked that once the members have watched the video please send her an email that you have done this.
  - ✓ <http://www.risk.utah.gov/media/>

### ➤ **Board Report**

- Review and accept 2009-2010 Budget (as of December 31, 2009) – Heidi reviewed the budget. She highlighted the areas of concern. Heidi recommended some areas of where the board cut back since there are other categories that more money than budgeted has been spent. Penn Bradshaw made a motion to accept the budget as of December 31, 2009. Beckie Eastman seconded the motion. Motion passed unanimously.

### ➤ **Principal Report** by Lani Rounds

- Discuss summary of survey results – Lani reviewed the survey results. She explained that she sent all the teachers the results with comments that pertained to them. Lani went over the least favorite aspects. She explained that she and Vicky have been trying to address these issues. There was discussion on the changes that they are doing on the drop off and pick up. There was close to 150 parents that responded to the survey.

- **PUBLIC COMMENT** (Comments will be limited to items not on the agenda- 3 min. each)  
There was public comment made by Vicky Barlow.

### ➤ **Parent Organization Report** by Natalie Williams

- Talent show – January 22<sup>nd</sup>
- Inspirations contest – January 20<sup>th</sup>
- Regional Inspirations to be held at Quest
- POQA Clubs

*There was discussion on the Extra Curricular Activities and Building Use Policy regarding clubs.*

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*They decided that they will have a teacher supervise until the POQA members can get a background check.*

- Lots of Fundraisers
- Budget for Dawn Wright to do virtual field trips

Penn Bradshaw made a motion to go into a closed session to discuss the character, professional competence, or physical or mental health of an individual(s) and to discuss the purchase, exchange, lease or sale of real property. Michele Kersey seconded the motion. Motion passed unanimously.

**CLOSED SESSION** – To discuss the character, professional competence, or physical or mental health of an individual(s) and to discuss the purchase, exchange, lease or sale of real property.

**BUSINESS ITEMS (Cont.)**

- Vote on personnel changes discussed in Closed Session – Penn Bradshaw made a motion to accept the recommendation for the job description for the Director of Instruction for the school along with the compensation and hours that go with the description as presented by Lani and Vicky. Heidi Jex has seconded the motion. Motion passed unanimously.
- Vote on purchasing of real property discussed in Closed Session – Ken Bradshaw has made a motion to approve the purchase of this building as negotiated with the sellers yesterday subject to final review by the purchase document. Beckie Eastman seconded the motion. Motion passed unanimously.

**ADJOURN** – Beckie Eastman made a motion to adjourn the board meeting. Michele Kersey seconded the motion. Motion passed unanimously. (*Duration 56:27*)

**January Action Items:**

1. Approve POQA clubs at next meeting – Dawn/Natalie

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