

Quest Academy

Board Meeting Minutes

Tuesday, March 13, 2018

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401



NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Steven Reeve, Michele Kersey Smith, Debbie Kingsford, Brittney Hale, Penn Bradshaw, Ken Bradshaw

Excused: Jade Beckman

Others in Attendance: Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 PM – CALL TO ORDER – Ken Bradshaw

Michele Kersey Smith made a motion to convene as the Quest Academy Board of Directors. Debbie Kingsford seconded the motion. Motion passed unanimously.

Ken and Penn Bradshaw stepped out of the room for the “Consent Items – Part 1” due to conflict of interest and Ken asked Gabe Clark to conduct the meeting in his absence.

Gabe Clark stated that the two items on the “Consent Items – Part 1” contain both Ken and Penn’s daughter and grandson. They have stepped out of the room to recuse themselves from this vote.

Debbie Kingsford CONSENT ITEMS – PART 1. Steve Reeve seconded the motion. Motion passed unanimously.

- Ratify New Hire
 - Drex Beckman – Janitorial
- Approve November 16, 2017 Electronic Board Meeting Minutes
 - Ratify Tuition Reimbursement Request for Brandy Beckman

Ken and Penn Bradshaw returned back into room for the remainder of the board meeting. Ken stated that he and Penn recused themselves from the voting items of the “Consent Items – Part 1”.

NOTE: *The Board reserves the right to take final action on any item on the agenda.*

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Michele Kersey Smith made a motion to approved the CONSENT ITEMS – PART 2. Brittney Hale seconded the motion. Ken Bradshaw and Penn Bradshaw voted in favor with the exception of recusing themselves for any items on the February 13th minutes that included Brandy Beckman. Motion passed with a majority vote.

- Ratify New Hire
 - Ariana Baggaley – Sped TA
- Approve February 13, 2018 Board Meeting Minutes

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss & Vote on 2018-2019 School Fee Schedule – Nicki Slauch reviewed the 2018-2019 school fee schedule. There was a discussion on the online electives fee. The cost to the school is \$700 per spot (change to “per year”). If a student drops out Nicki just fills the “spot” with another student. There was a discussion on the cost of the athletics. **Michele Kersey Smith made a motion to approve the 2018-2019 School Fee Schedule. Penn Bradshaw seconded the motion. Motion passed unanimously.**
- Discuss & Vote on 2018-2019 School LAND Trust Plan – Dave Bullock reviewed the 2018-2019 SLT Plan. This plan has been approved by the SLT committee. The committee has decided to purchase Chromebooks (to get closer to the student ratio of 1:1) and smart TVs for grades 1-3 which will complete the school’s goal of providing technology in every classroom. This was right on with the schools 5-year tech plan. **Michele Kersey Smith made a motion to approve the 2018-2019 School LAND Trust Plan. Penn Bradshaw and Steve Reeve seconded the motion. Motion passed unanimously.**
- Discuss Proposed SpEd Facility renovations and appoint building committee members to conduct the procurement process for design-build services (prepare, issue, and evaluate RFP) – Diane Arrington stated that the SpEd department is growing and after talking with Ryan and the administration there is enough funding to move forward and start the process of a SpEd addition that includes four rooms. There was a discussion on who should be on the committee. It was proposed that a board member, the administration, Casey and Diane Arrington be on the evaluation committee and Jade be the cost committee. **Penn Bradshaw made a motion to approve and establish the building committee for the SpEd renovation and expansion with Jade Beckman as the chair and the administration along with Casey and Diane Arrington. Brittney Hale seconded the motion. Motion passed unanimously.**

REPORTS

- **Parent Organization** – Debbie Kingsford
 - February Recap

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- ✓ Book Fair earned enough money to purchase a book repair kit that the librarian has been asking for plus over \$4,000 for more books for both libraries
- ✓ Grandparents and Goodies did well
- ✓ Taco truck for the teachers was amazing and they are planning something similar for the teachers for the end of the year because they received such positive feedback.
- ✓ Daddy Daughter Dance was phenomenal. It has been called one of the best event that Quest has ever had. Even though it wasn't a fundraiser, it earned about \$1,100. Brittany is already thinking of ideas for next year.
- ✓ The Skate Night last Friday was highly attended. The place was packed. There were eleven teachers that attended this event.
- ✓ Spot the Teacher for teachers who attend school events. They are given gift cards from the POQA.
- ✓ There was a discussion on relinquishing the merchandising over to the Jr. high school store. The administration agreed to take this burden on for POQA

6:36 p.m. Casey Arrington has arrived to the meeting.

➤ **Academica West**

- Review 2017-2018 Budget as of February 28, 2018 – Ryan Smith reviewed the budget as of February 28th. The budget is on track. Ryan stated that AW has finally provided a financial dashboard which has been sent to Jade to review. There was a discussion on the what the projected surplus will be at the end of the year and what the current surplus is from previous years. Ken recapped the S&P standards.

➤ **Board of Directors**

- Annual Open & Public Meetings Training Reminder – Ken Bradshaw reminded the board of the required annual training. All members have sent in their affirmation of training with the exception of a couple of members.
- Discuss Board Vacancies – Ken Bradshaw reviewed the upcoming board vacancies. **Penn Bradshaw made a motion to reappoint Ken Bradshaw to another 4-year term. Steve Reeve seconded the motion. Ken Bradshaw abstained from voting. The motion passed with a majority vote.**

➤ **Administration**

- Accreditation Update – Dave Bullock reviewed the accreditation visit. The school received 100% in three areas which is very rare (a total of seven areas). Those areas were 1) school culture; 2) data

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collection and data use; and 3) use of resources (including computers, software, and TA's). The areas that we have been asked to improve on within the next two years are to 1) have student collaboration (our students are great at doing projects individually) and 2) the administration should work on a 5-year plan to implement collaboration. Overall the administration was very pleased on how well the visit went. The seven areas that the school was measured on were the following:

- ✓ Clear Direction
- ✓ Healthy Culture
- ✓ High Expectations
- ✓ Impact of Instruction
- ✓ Resource Management
- ✓ Efficiency of Engagement
- ✓ Implementation Capacity

Dave stated that the final report won't be available for another few weeks which we will find out what the rest of the percentages are.

- State of the School – Dave Bullock stated that the school will participate in the Nationwide Walk Out tomorrow for 17 minutes. There was a discussion on the reason behind the walk out and different ideas that are being done statewide. Nicki stated that College and Career Week kicked off this week. We had an amazing keynote speaker. Tomorrow we will be skyping with Google. Today the students visited WSU campus and Ogden-Weber ATC campus. The students were able to check out the new Ogden NUAMES campus. Nicki has been working with Weber Innovation High (WIH) (personalized learning) as a school to partner with and they will hold 15 slots annually for QA students. 8th grade students will be visiting WIH and the Davis NUAMES campus. Soccer has kicked off this week. They are starting up a fly-fishing club; a golf club; cooking club; art club and badminton club. Nicki also informed the board that she is hosting the Weber Chamber Board Meeting (Partners in Education for Pi) this month which is tomorrow.
- Debbie asked for advice on the next POQA president because the president elect is an employee (substitute teacher). There was discussion on ideas on recruiting parents.

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Ken Bradshaw
 - Next Board Meeting – April 10th

The EXECUTIVE SESSION was not needed.

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7:17 PM – Penn Bradshaw made a motion to ADJOURN. Debbie Kingsford seconded the motion. Motion passed unanimously. (Duration 1:17:17)

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