

Quest Academy

Board Meeting Minutes

Tuesday, October 8, 2019



Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Steve Reeve, Brittney Hale, Clint Weston, Michele Kersey Smith, Nicole Shelman

Excused: Brett Greenwell

Others in Attendance: Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Shirley Atkinson, Nicki Slaugh (6:03 p.m.)

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

2019-2020 Board Priorities

DIBELS Goals

STEM Re-Designation/Alignment/Evaluation

Number of Students per Grade

Google Certification

6:01 PM – CALL TO ORDER – Steve Reeve

There was no PUBLIC COMMENT.

REPORTS

➤ **Parent Organization**

- *Update on POQA* – Nicole Shelman
 - ✓ Upcoming canned food drive with BEST
 - ✓ Finalized the Notebook Fundraiser tonight. More information to come. A portion of all of the proceeds goes to help build schools in third world countries.

➤ **Board of Directors**

- *Financial Review* – Michele Kersey Smith stated that there isn't anything of significance this month except that the student count is now 1,000 and so we won't have to amend the budget. There was a discussion on the wait list.
- *Update on Director Evaluation* – Final evaluation has been sent out to the committee and Dave. Shirley has met with Dave and she

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recommends a best practice that Dave give an update on 1-2 of his goals every board meeting. Shirley also recommends that in May the committee meets with the entire board to get feedback for Dave and then a representative of the board can sit down with Dave about the evaluation. Brett had some feedback that they will incorporate into the evaluation.

- Update on D&O Liability Coverage – Steve Reeve wanted to address the emails that all of the board members have received regarding AISU. In case of any litigation, board members would be named as members of the board but not as private liability. Gabe added that he will be meeting with State Risk management next week to get their perspective on this and he will bring back information to the board next month.

➤ **Administration**

- State of the School – Dr. Dave Bullock
 - ✓ The State Superintendent (Dr. Dickson) toured our school as the first of many schools she will be visiting to see first-hand how schools demonstrate personalized learning in the classrooms. It was a very positive experience. Members of the student council greeter her. Dr. Dickson was able to spend time with the teachers and drop in on classes in both Q1 and Q2 to see how mastery is done here at Quest. She was able to eat lunch with the teachers and ask them as many questions about mastery.
 - ✓ “Win Time” is new in the elementary. We spend 30 minutes at the beginning of every day with all students who are below benchmark in DIBELS. We have all teachers and TA’s working with these students to master the skills. Students who are above benchmark get 30 minutes to read for fun at the beginning of the day. This has been a good change and very hard for our teachers. We continue to provide professional development for our teachers for this program.
 - ✓ Currently we have 1,000 students
 - ✓ Everyone is welcome to attend our annual Halloween parade. The administration has recruited more people to be involved so that their costumes can be complete.
 - ✓ Dave has been working with Kim and Shirley at AW on Exhibit A. He reminded the board that Brett Campbell recommended this change. We hope to submit Exhibit A to the state at the end of October. Once it has been approved by the committee, he will bring it to the board.
 - ✓ Nicki informed the board about the 9th grade field trip to visit to area charter high school campuses including NUAMES, Weber Innovations and Career Path High. We want to give our students opportunities to higher education or personalized learning plan to a career. In December, we will take them to

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the Ogden/Weber Tech College and Weber State University so that they can see the difference between the two. Nicki also added that these schools will be available at the next parent teacher conferences so that the parents can visit and ask questions.

Michele Kersey Smith made a motion to approve the CONSENT ITEMS. Brittney Hale seconded the motion. Motion passed unanimously.

- New Hires
 - Cami Davis – Janitorial Dept.
- Approve September 10, 2019 Board Meeting Minutes

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- *Discuss & Vote on 2019-2020 Utah Grants Plan* – Dr. Dave stated that this is approved every year for federal and state restricted funds. We always allocate these funds for salaries for individuals who work in those areas. It's the best and easiest way to track it. He works with Ryan to make sure the individuals are being paid with the right funding. **Brittney Hale made a motion to approve the 2019-2020 Utah Grants Plan. Michele Kersey Smith seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on AW Charter School Service Agreement* – Steve Reeve stated that we put out an RFP a couple of months ago. One bid was received from Academica West. We reviewed it and scored it. The RFP for education service provider was awarded to Academica West last month. This is the agreement starts in July 2020 and is a five-year agreement. **Clint Weston made a motion to approve the Charter School Service Agreement with Academica West and allow the board president (Steve Reeve) to sign on behalf of the school. Nicole Shelman seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Steve Reeve
 - November PreBoard Meeting – October 29th @ 3:30 p.m.
 - Next Board Meeting – November 12th
 - Holiday Social – December 10th @ Union Grill
 - National Charter School Convention – June 21-24 in Orlando

6:27 PM – Michele Kersey Smith made a motion to ADJOURN. Brittney Hale seconded the motion. Motion passed unanimously. (Duration 27:06)