

# Quest Academy

## Board Meeting Minutes

### Tuesday, November 12, 2019



**Location:** Quest Academy, 4828 West 4000 South, West Haven, UT 84401

**NOTE:** It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

**In Attendance:** Steve Reeve, Brittney Hale, Brett Greenwell, Clint Weston, Michele Kersey Smith, Nicole Shelman

**Others in Attendance:** Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith, Shirley Atkinson, Ken Jeppesen

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

### **2019-2020 Board Priorities**

DIBELS Goals

STEM Re-Designation/Alignment/Evaluation

Number of Students per Grade

Google Certification

**6:01 PM – CALL TO ORDER** – Steve Reeve

**There was no PUBLIC COMMENT.**

### **REPORTS**

#### ➤ **Eide Bailly**

- *Review FY2019 Audit* – Ken Jeppesen reviewed the audit letter. He wanted to remind the school that they are an independent auditor. There were no findings. There were also no difficulties during this audit and if there were the board would have heard from them before now. Ken reviewed the FY19 financials. There were three opinions given for this audit. The first opinion is for the independent auditor's report and it was a clean report. He reviewed the following statements: Statement of Financial Position; Statement of Activities; Statement of Functional Expenses; and Statement of Cash Flows. Ken also reviewed the seven notes which included Principal Activity and Significant Accounting Policies; Liquidity and Availability; Property and Equipment; Bonds Payable; Net Assets with Donor Restriction; Employee Benefits; and Concentration. The second opinion is Independent Auditor's Report on Internal Control over

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Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statement performed in Accordance with Government Auditing Standards which was a clean report. The third and final report is the Independent Auditor's Report on Compliance and Report on Internal Control over Compliance as Required by the State Compliance Audit Guide. *Ken Jeppesen was excused at 6:18 p.m.*

➤ **Parent Organization**

- Update on POQA – Nicole Shelman
  - ✓ Family Activity at Rush. It was very successful, and we sold over 250 upgraded wristbands. We are planning on going back in April
  - ✓ Jr. High Halloween Stomp
  - ✓ BEST Reality Food Drive has ended. Nicki found out that QA took 3<sup>rd</sup> place. Dave stated that QA is going to win next year.
  - ✓ Purchased Q1 library books
  - ✓ First Book fair ended last week
  - ✓ Wrapping up notebook fundraiser where we raised about \$11k. This process to way longer and had more issues than expected.
  - ✓ Angel Tree event coming up on Friday
  - ✓ We will also be doing a Dress Down day to donate money for the Angel Tree

➤ **Board of Directors**

- Financial Review – Michele Kersey Smith gave a brief review of current financial status. Things look good and there isn't anything really glaring. Ryan added that he will be working on the school taxes.
- Update on Director Evaluation – Brett, Brittney & Michele didn't have more to add. Dave will go over this information in his "State of the School".

➤ **Administration**

- State of the School – Dr. Dave Bullock
  - ✓ Dave made a couple of changes on the goals. He's narrowed it down to three goals instead of four due to some changes with Google that he will go over here. Here are the revised goals:
    - ★ **Acadience Goals** (new name for DIBELS) – We have had several trainings with teachers to prepare them to improve on our literacy goals with Acadience. We have implemented reading time with SIPPS every morning.
    - ★ **STEM Re-designation** – Nicki has been reviewing our current designation. There are great benefits to being a STEM school with a lot of collaboration with students. We are prioritizing the criteria and selecting the ones

that are going to be the most beneficial to our school. Our TA's are helping implement STEM so that teachers can get more planning time.

★ **Implementation of Assessment Capable Learners** – We have been sending individuals to this training since last year. This implements students being in charge of their own learning and taking ownership for it (what, why and how). Administration are doing drop ins and talking to students.

- ✓ There was a discussion on how parents can ask their students about their schoolwork instead of homework.
- ✓ Review of RISE scores. Quest students scored above the state average in every category.
- ✓ The administration and teachers will be visiting Juab School District next week to see how they teach competency-based standards. They are the only district that are implementing competency-based standards district wide. One day the elementary teachers are going and another the jr. high teachers are going visit.
- ✓ Dave thanked POQA for the fantastic dinner that they provide during Parent Teacher Conference. We also had “Boo to the Flu” shots available for families. Six charter high schools were represented at the PTC for parents to ask questions to the schools.
- ✓ Formal observations with teachers have started
- ✓ Reminder of the Reindeer Run 5k is coming up where breakfast will be served. There is also a kid run. This is the big Jr. high fundraiser. Brittney helped so much with the advertising.
- ✓ Dave thanked his assistants Angelee and Nicki. He couldn't do his job without them.

*Brittany Hale and Shirley Atkinson were excused at 6:39 p.m.*

**Brett Greenwell made a motion to approve the CONSENT ITEMS. Michele Kersey Smith seconded the motion. Motion passed unanimously.**

- New Hires
  - Hailee Kitchen - Q2 Kitchen staff
  - Ryker Hill - Recess/PE Attendant
- Approve October 8, 2019 Board Meeting Minutes

#### **OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Steve Reeve
  - Holiday Social – December 10<sup>th</sup>
  - January PreBoard Meeting – December 17<sup>th</sup> @ 3:30 p.m.

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- Next Board Meeting – January 14<sup>th</sup>
  - ✓ Winter Retreat @ AW
- National Charter School Convention – June 21-24 in Orlando

*Nicole gave an update on her status as a board member.*

**7:17 PM – Brett Greenwell made a motion to enter into a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) located in Q2 library. Clint Weston seconded the motion. The votes were as follows:**

**Steve Reeve – Aye**

**Brett Greenwell – Aye**

**Clint Weston – Aye**

**Michele Kersey Smith – Aye**

**Nicole Shelman – Aye**

**Motion passed unanimously.**

**7:35 PM – Michele Kersey Smith made a motion to exit CLOSED SESSION and ADJOURN. Clint Weston seconded the motion. Motion passed unanimously.**