

Quest Academy Board Meeting Minutes Tuesday, January 12, 2021

Location: Academica West, 290 N Flint Street, Kaysville, UT 84037



NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Steve Reeve, Shawn Miehke, Brett Greenwell, Michele Kersey Smith, Brittney Hale (5:30 p.m. via Zoom)

Others in Attendance: Dave Bullock, Nicki Slaugh, Angelee Spader, Gabe Clark, Ryan Smith, Stacey Phillips, Dawn Kawaguchi (via Zoom)

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

2020-2021 Board Priorities

State Accountability
Fiscally Sound
Personalized Learning/Individualized Learning
Brand Awareness

5:10 PM – CALL TO ORDER – Steve Reeve

There was no PUBLIC COMMENT. This was the second public viewing period for the 2021-2022 School Fee Schedule and the Fee Waiver Policy.

REPORTS

➤ **Board of Directors**

- Financial Review – Michele Kersey Smith has reviewed the financials and doesn't see any issues but asked Ryan Smith to review. Ryan stated that things are going really well. He reviewed

➤ **Principal – Dave Bullock**

- State of the School
 - ✓ We are ready for the vaccination which will start tomorrow. There will be another opportunity for teachers to sign up for a second round. Dave explained the steps of the how they informed the employees about the vaccination.
 - ✓ COVID update given by Dr. Dave. We have gotten updated
- There is no POQA Update

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call Dawn Kawaguchi at (801) 444-9378 to make appropriate arrangements.

CONSENT ITEMS

- December 10, 2020 Electronic Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the consent items. Brett Greenwell seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Michele Kersey Smith – Aye
 - Brittney Hale – Aye
 - Brett Greenwell – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss & Vote on 2021-2022 School Fee Schedule – Nicki Slaugh stated that this is the same schedule that was present to the board at the last meeting. There are no changes. **Brett Greenwell made a motion to approve the 2021-2022 School Fee Schedule and Re-approve the Fee Waiver Policy. Shawn Miehke seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Michele Kersey Smith – Aye
 - Brett Greenwell – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**
- Discuss & Vote to Re-Approve the Fee Waiver Policy – There was no further discussion. See above for motion.
- Discuss & Vote to Rescind the Employment of Substitute Teachers Policy – Dr. Dave thought that this was regarding substitute teachers not being employees so he asked Gabe to explain this. Gabe stated that the state board had a rule that the school was required to have a policy and the state board does not require that. Since it's not required Gabe is recommending to rescind the policy. **Brett Greenwell made a motion to Rescind the Employment of Substitute Teachers Policy. Shawn Miehke seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Michele Kersey Smith – Aye
 - Brett Greenwell – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**
- Discuss & Vote on LEA-Specific Educator License for Catherine Sumner – Dr. Dave stated that Catherine is a long-term sub (longer than 8 wks). Because of that we will need to put her on a LEA specific license for SpEd. She will be hired next year and will then be on the associate path. **Michele Kersey Smith made a motion to approve request for an LEA-specific educator license in Special Education for Catherine Sumner for a period of 1 year. Brett Greenwell seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Michele Kersey Smith – Aye

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Brett Greenwell – Aye
Shawn Miehke – Aye
Motion passed unanimously.

OTHER BUSINESS ITEMS (For Discussion Only)

- **Calendaring Items – Steve Reeve (5 minutes)**
 - Next PreBoard Meeting – January 26th @ 3:30 p.m.
 - Next Board Meeting – February 9th

There was no CLOSED SESSION.

5:27 PM – Michele Kersey Smith made a motion to take a BREAK. Shawn Miehke seconded the motion. The votes were as follows:

Steve Reeve – Aye
Michele Kersey Smith – Aye
Brett Greenwell – Aye
Shawn Miehke – Aye

Motion passed unanimously.

6:16 PM – Michele Kersey Smith made a motion to RECONVENE the meeting. Shawn Miehke seconded the motion. The votes were as follows:

Steve Reeve – Aye
Brittney Hale – Aye
Michele Kersey Smith – Aye
Brett Greenwell – Aye
Shawn Miehke – Aye

Motion passed unanimously.

BOARD TRAINING

- **Decision Making** – Gabe split the board and the admin up and asked them to write down their steps on how they make decisions for the school.
 - Group 1 – Brett, Michele & Angelee
 - ✓ What are the pros and cons?
 - ✓ Is it good for students?
 - ✓ Do we have the funds?
 - Group 2 – Steve, Shawn, Nicki & Dave
 - ✓ Research your options
 - ✓ Consult with others
 - ✓ Evaluate how it affects other people

There was a discussion on relevance and the board Three points that are the essence of how the school makes decisions.

- Articulate a “why”
 - ✓ What is the need?
 - ✓ What is the problem being addressed?
- Research

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- ✓ Understand pros and cons
 - ✓ Consult with and consider various stakeholders' perspectives
- Analyze the impact
 - ✓ Consider how will this benefit students?
- Accountability
 - ✓ After implementing decision, examine the impacts and take further action if needed.
- Exhibit A Key Elements – Gabe asked the two groups to look at the key elements in Exhibit A and choose their top two that are most important to them.
 - Group 1 – Brett, Michele & Angelee
 - ✓ Differentiates instruction within the classroom to fit all students' academic needs through the use of technology.
 - ✓ Provides grade level electronic device sets for enrichment and support.
 - Group 2 – Steve, Shawn, Nicki & Dave
 - ✓ Differentiates instruction within the classroom to fit all students' academic needs through the use of technology.
 - ✓ Provides grade level electronic device sets for enrichment and support.

Moving forward the key elements are how we should be making all of our decisions.
- Next Steps/Action Items

7:38 PM – Brett Greenwell made a motion to ADJOURN. Shawn Miehke seconded the motion. The votes were as follows:

Steve Reeve – Aye
Brittney Hale – Aye
Michele Kersey Smith – Aye
Brett Greenwell – Aye
Shawn Miehke – Aye

Motion passed unanimously.