

Quest Academy Board Meeting Minutes Tuesday, November 9, 2021

Location: Quest Academy, 4828 West 4000 South, West Haven, UT 84401

In Attendance: Steve Reeve, Michele Kersey Smith, Brittney Hale, Shawn Miehle

Excused: Brett Greenwell

Others in Attendance: Dave Bullock, Nicki Slaugh, Dawn Kawaguchi, Stacey Phillips, Ryan Smith, Gabe Clark



The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

2021-2022 Board Priorities

State Accountability
Fiscally Sound
Personalized Learning/Individualized Learning
Brand Awareness

6:05 PM – CALL TO ORDER – Steve Reeve

There was no PUBLIC COMMENT.

REPORTS

➤ Board of Directors

- *Financial Review* – Michele Kersey Smith stated that she didn't see anything alarming but asked Ryan to explain the high percentage on the professional development and textbooks. Because the services hadn't been rendered by the end of the last year, it was accrued but whatever funds that were left from last year will be rolled over. The textbooks are split between electronic textbooks and physical textbooks but between the two it averages out. The audit is in the final stages and we should see their final statement very soon. The school received more federal money this last year, so it required a single audit of federal funds. Ryan will be working with Dave and the lunch manager on this. Ryan reviewed the statement of financial position and the statement of activities as of October 31st. Overall, the school is very healthy.

➤ Administration

- *State of the School* – Dave Bullock reported to the board on the state of the school including the following:

- ✓ The cookie dough fundraiser brought in \$40k which was \$10k more than we ever have. WE are very proud of our kids. They did a fantastic job this year.
- ✓ Parent Teacher Conference offered both in person and virtual.
- ✓ Reindeer Run on December 4th community partnering event to raise money for our jr. high athletics program and extra-curricular activities. We will be doing a 5k, fun run and Breakfast with the Grinch.
- ✓ Our school apparel has been flying off the shelves this year.
- ✓ Our Canned Food Drive went well but there wasn't a contest this year.

CONSENT ITEMS

- September 14, 2021 Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the consent items. Brittney Hale seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Brittney Hale – Aye
 - Michele Kersey Smith – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**

VOTING ITEMS

- Director Evaluation Tool – Dr. Dave met with Stacey at AW to revise the evaluation tool. They removed the community standard. Dave reviewed his goals which are based around his responsibility to teach the standards required by the state. This year he is focusing on early literacy. Dave reviewed the things that he is doing to achieve these goals including the professional development with Pati Montgomery. **Michele Kersey Smith made a motion to approve the Director Evaluation Tool. Shawn Miehke seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Brittney Hale – Aye
 - Michele Kersey Smith – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**
- 2022-2023 School Calendar – Dr. Dave stated that the 2022-2023 school calendar is almost a carbon copy of this current year. He reviewed the calendar including the parent teacher conferences and professional development days. Nicki added that they did make a change to the start and end time to make sure that they have the required 990 hours of instruction. **Brittney Hale made a motion to approve the 2022-2023 School Calendar with the adjusted start time at 8:14 a.m. and end time at 3:11 p.m. for the Jr. High. Shawn Miehke seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Brittney Hale – Aye
 - Michele Kersey Smith – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**

DISCUSSION ITEMS

- **Calendaring Items – Steve Reeve**
 - Next PreBoard Meeting – January 4th @ 3:30 p.m.
 - Next Board Meeting – January 11th

6:33 PM – Brittney Hale made a motion to enter into a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) in Q2. Shawn Miehke seconded the motion. The roll call votes were as follows:

**Steve Reeve – Aye
Michele Kersey Smith – Aye
Brittney Hale – Aye
Shawn Miehke – Aye**

Motion passed unanimously.

6:48 PM – Michele Kersey Smith made a motion to exit the CLOSED SESSSION and ADJOURN. Britney Hale seconded the motion. The votes were as follows:

**Steve Reeve – Aye
Brittney Hale – Aye
Michele Kersey Smith – Aye
Shawn Miehke – Aye**

Motion passed unanimously.

**Quest Academy
Board of Directors
Closed Session Statement
Tuesday, November 9, 2021**

Location: Quest Academy, 4828 West 4000 South, West Haven, UT 84401



CLOSED SESSION SWORN STATEMENT:

*At a duly noticed public meeting held on the date listed above, the board of directors for **QUEST ACADEMY** entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 9 day of November, 2021, at **West Haven, Utah.**


Steve Reeve
Board Chair