

Quest Academy

Electronic Board Meeting Minutes

Tuesday, January 11, 2022

Anchor Location: Quest Academy, 4828 West 4000 South, West Haven, UT 84401

In Attendance: Brittney Hale, Brett Greenwell, Shawn Miehlke, Michele Kersey Smith

Excused: Steve Reeve

Others in Attendance: Dave Bullock, Nicki Slaugh, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith, Ken Jeppesen



The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

2021-2022 Board Priorities

State Accountability
Fiscally Sound
Personalized Learning/Individualized Learning
Brand Awareness

6:02 PM – CALL TO ORDER – Brittney Hale

There was no PUBLIC COMMENT.

REPORTS

➤ **Eide Bailly**

- FY21 Audit Review – Ken Jeppesen informed the board of the change from FASB to GASB beginning this year. He reviewed the board letter which reiterates the government auditing standards, there were no findings to report; their independence from the School and AW; no disagreements with management; and no uncorrected and corrected misstatements. They had great cooperation from everyone involved in the audit. Eide Bailly issued three opinions and all three opinions were clean (unmodified). The first clean report is the numbers (financials). Ken reviewed the financials including the Management’s Discussion & Analysis; Statement of Net Position; Statement of Activities; Balance Sheet – Governmental Funds; Statement of Revenue, Expenditures and Changes in Fund balance – Governmental Funds; Balance to the Statement of Activities; Reconciliation of Statements; and the (8) Notes to the Financials Statements. The second clean report is focused specifically on internal control. They look at things such as policies and procedures to make sure that they are being followed and the right approvals are being made. The third clean report is required by the state on internal controls which the state picks areas

to be tested for compliance such as Fraud Risk Assessment, school fees, SpEd and TSSA. Ken also informed the board that they have completed the school's single audit which was required because the school received over \$750k of federal funds and there were no findings on that as well. *Ken Jeppesen was excused at 6:21 p.m.*

➤ **Board of Directors**

- Financial Review – Michele Kersey Smith stated that she reviewed the numbers that Ryan sent her. She thanked both Ryan and the administration for the hard work and efforts that they do. Michele didn't see anything glaring that stood out. She turned the time over to Ryan to see if he had anything more to report. Ryan reviewed some of the expenditures that weren't originally budgeted for including the ADA compliant ramp and cameras. The school taxes have been completed and will be sent out to the board shortly.

➤ **Administration**

- State of the School – Dave Bullock reviewed the Equipment Acquired from Federal Funds Admin. Procedures. This is something that we already do but now it's written in a procedure. Dr. Dave presented a review of RISE data. With COVID we had some students remote learning and in person made it hard so we did the best that we could. All areas (ELA, Math & Science) were higher than the surrounding areas and the state averages. The 9th graders scores with the Utah Aspire Plus are the same. All areas were higher than the surrounding areas. Dave showed the board how they can access the data on the state's website.
 - ✓ Nicki Slauch gave an overview on the Reindeer Run. It went very smooth and great prizes were donated. We were able to raise double the amount of we did last year. It's a community event.

CONSENT ITEMS

- December 7, 2021 Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the consent items. Brett Greenwell seconded the motion. The roll call votes were as follows:**

Brittney Hale – Aye
Michele Kersey Smith – Aye
Brett Greenwell – Aye
Shawn Miehle – Aye

Motion passed unanimously.

VOTING ITEMS

- 401(k) Contract – Gabe Clark reviewed the 401k Contract. It's an IRS requirement as a formality to renew the contract on the same terms that you are already on periodically. **Michele Kersey Smith made a motion to approve the 401(k) Contract and allow the Board President to sign on behalf of the school. Brett Greenwell seconded the motion. The roll call votes were as follows:**

Brittney Hale – Aye
Michele Kersey Smith – Aye
Brett Greenwell – Aye
Shawn Miehle – Aye

Motion passed unanimously.

DISCUSSION ITEMS

- **Calendaring Items – Brittney Hale**
 - **Next PreBoard Meeting – January 25th @ 3:30 p.m.**
 - **Next Board Meeting – February 8th**

6:46 PM – Brett Greenwell made a motion to ADJOURN. Shawn Miehke seconded the motion. The roll call votes were as follows:

Brittney Hale – Aye

Michele Kersey Smith – Aye

Brett Greenwell – Aye

Shawn Miehke – Aye

Motion passed unanimously.