

Quest Academy Board Meeting Minutes Tuesday, February 8, 2022



Location: Quest Academy, 4828 West 4000 South, West Haven, UT 84401

In Attendance: Steve Reeve (via Zoom), Brittney Hale, Shawn Miehke, Michele Kersey Smith, Brett Greenwell,

Others in Attendance: Dave Bullock, Anglee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith, Stacey Phillips, Jon Ostler

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

2021-2022 Board Priorities

State Accountability
Fiscally Sound
Personalized Learning/Individualized Learning
Brand Awareness

6:01 PM – CALL TO ORDER – Steve Reeve

There was no PUBLIC COMMENT. This was the first public comment period for the 2022-2023 School Fee Schedule and Fee Waiver Policy. There may be one change on the fee schedule.

REPORTS

➤ **Board of Directors**

- Financial Review – Michele Kersey Smith stated that she doesn't see anything glaring. She thanked the administration for their oversight and working closely with Ryan Smith. Michele asked Ryan to review the financials. Ryan stated that due to the increase in federal funding coming in the past two years, there is a large amount of cash in the operating account. He is recommending moving \$1.2 million from the operating account to the PTIF account which will gain some interest. Ryan reminded the board that when the school makes a purchase out of federal funding, it is all done on a reimbursable basis. At year end, Ryan submits the for the reimbursements and that is why the accounts receivables went down substantially. He also mentioned that the current liabilities have also went down due to the teachers being paid their accrued salary.

➤ **Administration**

- State of the School – Dave Bullock

- ✓ We recently had our Parent Teacher conferences which were both in-person and online conferences. We had more in-person this time which was nice to get back to normal. POQA also provided dinner for the teachers.
- ✓ The boys' basketball team were regional champs for the second year in a row.
- ✓ The girls' basketball season has just started, and they are doing a phenomenal job.
- ✓ We had a stomp in the Jr. high last night.
- ✓ We are currently selling Friend O'Grams for Valentine's Day.
- ✓ Our marquee is finally working again. It's been over a year.
- ✓ COVID update – our numbers are going down.

CONSENT ITEMS

- January 11, 2022 Electronic Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the consent items. Brittney Hale seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Brittney Hale – Aye
 - Michele Kersey Smith – Aye
 - Brett Greenwell – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**

VOTING ITEMS

- Positive Behavior Plan – Dr. Dave stated that this is required by the state. It was created to address issues such as drug use, peer pressure, mental health, and creating meaningful relationships. He reviewed the plan which included the specialist, the different programs involved, and how each program addresses each issue through positive behaviors. **Brett Greenwell made a motion to approve the School's Positive Behavior Plan. Shawn Miehke seconded the motion. The votes were as follows:**
 - Steve Reeve – Aye
 - Brittney Hale – Aye
 - Michele Kersey Smith – Aye
 - Brett Greenwell – Aye
 - Shawn Miehke – Aye**Motion passed unanimously.**
- 401(k) Provider & Employer Contribution – Dr. Dave gave an overview of teacher retention and the reasons that teachers are leaving Quest. He has been looking into retirement contribution options for Quest employees. Dave would like to offer the employees a tiered employee contribution. Salaried employees who are here for 1-3 years would receive 3% of their salary, 4-9 years would receive 4% of their salary and 10 or more years would receive 5% of their salary. Fully vested employees would be 5 years of employment. There was a discussion on whether this is sustainable. Dave also discussed the different management companies that they have looked into which were American Fund, Transamerica and Fidelity. If they use American Fund, they will have a one-time annual contribution payment like a profit sharing. There was a discussion on when this

will start and when they are informing the employees. **Brett Greenwell made a motion to approve the 401(k) employee contribution and American Fund Company as the appropriations manager. Shawn Miehke seconded the motion. The votes were as follows:**

Steve Reeve – Aye

Brittney Hale – Aye

Michele Kersey Smith – Aye

Brett Greenwell – Aye

Shawn Miehke – Aye

Motion passed unanimously.

DISCUSSION ITEMS

➤ Calendaring Items – Steve Reeve

- Next PreBoard Meeting – February 22nd @ 3:30 p.m.
- Next Board Meeting – March 8th

6:47 PM – Shawn Miehke made a motion to ADJOURN. Brittney Hale seconded the motion.