



# Quest Academy

## Board Meeting Minutes

### Tuesday, March 8, 2016

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401

**NOTE:** It is possible that the QA Board of Directors may be utilizing an electronic meeting component

**In Attendance:** Brice Mindrum, Jade Beckman, Nicole Maxfield, Michele Kersey Smith, Heidi Jex, Penn Bradshaw, Ken Bradshaw

**Others in Attendance:** Ryan Tippetts, Dave Bullock, Vicki Barlow, Dawn Kawaguchi, Gabe Clark, Ryan Smith, Casey Arrington

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:00 PM – CALL TO ORDER** – Ken Bradshaw

**Michele Kersey Smith made a motion to convene as the Quest Academy Board. Brice Mindrum seconded the motion. Motion passed unanimously.**

*Ken Bradshaw had a couple of housekeeping items. For those board members who haven't signed their affirmation of training (for the Open & Public Meetings) please do so and give to Dawn. He also mentioned to the public that if anyone would like to make a comment to please sign up. Ken also wanted to address a question that one of the parents asked him before the meeting regarding public comment. Ken gave an overview of difference between a public meeting versus a public hearing and the process of each.*

**Penn Bradshaw made a motion to approve the CONSENT ITEMS. Michele Kersey Smith seconded the motion. Motion passed unanimously.**

- Approve February 9, 2016 Board Meeting Minutes

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- Discuss and Vote on School LAND Trust Plan – Dr. Dave presented the 2016-2017 School LAND Trust plan. They want to use the funds to update the Mac computer lab and use the computers that are currently in there in classrooms. In addition to that, there is a need to purchase an iPad cart for secondary math and an iPad cart for kindergarten. The

**NOTE:** *The Board reserves the right to take final action on any item on the agenda.*

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

total amount for all items is about \$68,000. **Heidi Jex made a motion to approve the School LAND Trust Plan. Penn Bradshaw seconded the motion. Motion passed unanimously.**

➤ Discuss and Vote on Amended 2015-2016 Budget as of February 29, 2016 – Brice Mindrum reviewed the amended 2015-2016 budget as of February 29<sup>th</sup>. Brice wanted to hold off on the vote until after the SpEd purchase has been discussed.

➤ Discuss and Vote on additional monthly professional development time and 2016-2017 School Calendar – Ryan Tippetts stated that the information hasn't changed from last month. This item was tabled last month due to further discussion. Heidi stated that she was the one that wanted time to think about. She would like the teachers to have more prep time. Each board member had the opportunity to state which calendar that they like. Jade wanted to know what calendar the administration recommends. Dr. Dave stated that the administration would like one extra professional development day a month (that would be a total of two early out days). **Penn Bradshaw made a motion to extend the early out to two days specifically for professional development for our teachers and (the 2016-2017 school calendar). Jade Beckman seconded the motion. Nicole Maxfield voted against the motion. Motion passed with a majority vote.**

➤ Discuss and Vote on SpEd Technology purchase not to exceed \$47,000 – Ken stated that the posted agenda stated that the purchase was not to exceed \$47,000 but the board received an amended agenda not to exceed \$113,000. That being said the board cannot vote on this since the public hasn't had proper notice. Casey Arrington, with the help of Ryan Smith, explained that over the years the SpEd funding has increased due to annual funding roll over and the state has scrutinized schools for large amounts being rolled over from year to year so Casey would like to make some purchases at the request of the SpEd teachers. They would like to spend their funds on technology which will include the following:

- iPod cart (includes 40 iPods) for the Elementary
- (2) MacBook carts; one for each building
- iPad cart (include 30 iPads) for Elementary
- (9) MacBook computers for the TA's

This will make the SpEd students close to one to one. Casey explained how the SpEd funding has to be spent. Ryan Smith added that there are some extra hours for the SpEd TA's so you will see an increase in the salaries. There was a brief discussion on what line items on the budget were going to change due to this spending. **Brice Mindrum made a motion to table the SpEd technology purchase. Jade Beckman seconded the motion. Motion passed unanimously.**

*NOTE: The Board reserves the right to take final action on any item on the agenda.*

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

**Brice Mindrum made a motion to approve the amended 2015-2016 budget as of February 29, 2016. Michele Kersey Smith seconded the motion. The votes were as followed:**

**Brice Mindrum – Aye  
Jade Beckman – Aye  
Nicole Maxfield – Aye  
Michele Kersey Smith – Aye  
Heidi Jex – Aye  
Penn Bradshaw – Aye  
Ken Bradshaw – Aye**

**Motion passed unanimously.**

- Discuss and Vote on updated SpEd Policies & Procedures Manual – Casey Arrington reviewed the SpEd Policies and Procedures Manual. The manual hasn't been updated since the school has opened. Casey has been working on this manual since last year but was waiting for the state to finish making their changes. Most of the policies and procedures come straight out of the Individuals with Disabilities Education Act (IDEA). This manual has been approved by the State Office and now the board is required to approve it. Casey stated that they have been waiting for the state to update the Least Restrictive Behavior Interventions (LRBI). He has also updated the school demographics since they didn't have the Jr. high when this was first written. There were some other minor changes that were required due to name changes and wording changes. **Brice Mindrum made a motion to approve the updated SpEd policies and procedures manual. Penn Bradshaw seconded the motion. Motion passed unanimously.**

## **REPORTS**

- **Board of Directors**
- Reminder: Open & Public Meetings Training Affirmation – Ken Bradshaw mentioned again about the affirmation of training for those who haven't signed them and get them to Dawn
  - Board Terms Expiring June 30, 2016/Renewals – Ken stated that Jade and Penn's terms are expiring this year. Both expressed to renew their terms for another four years. **Brice Mindrum made a motion to reappoint Penn Bradshaw and Jade Beckman to a new term stating July 1, 2016. Heidi seconded the motion. Motion passed unanimously.**
- **Parent Organization** – Nicole Maxfield
- March 21<sup>st</sup> is the Gala. Tickets are still available for purchase. We have baskets displayed and tickets available for purchase.
- NOTE: The Board reserves the right to take final action on any item on the agenda.*

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

➤ **Administration**

- State of the School – Dr. Dave
  - ✓ Dr. Dave thanked POQA for doing all the fun stuff this month which included:
    - Dr. Seuss Week
    - Talent Show
  - ✓ The administration has been working on the Title 1 audit which is next week

**There was no PUBLIC COMMENT.**

**OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Ken Bradshaw
- Next Board Meeting – April 12<sup>th</sup>

**There was no need for the EXECUTIVE SESSION.**

**6:40 PM – Heidi Jex made a motion to ADJOURN. Brice Mindrum seconded the motion. Motion passed unanimously. (Duration 39:40)**

***NOTE: The Board reserves the right to take final action on any item on the agenda.***

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.