



Quest Academy

Board Meeting Minutes

Tuesday, August 11, 2009

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

In Attendance: Heidi Jex, Natalie Williams, Beckie Eastman, Brandy Beckman, Michele Kersey, Catherine Montgomery (Principal), Gabe Clark (AW) and Dawn Kawaguchi (AW)

Excused: Ken Bradshaw and Penn Bradshaw

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:09 p.m. – CALL TO ORDER – Brandy Beckman

CONSENT ITEMS – Beckie made a motion to approve the consent items. Heidi seconded the motion. Motion passed unanimously.

- Approve Board Meeting Minutes from June 9, 2009
- Accept Closed Board Meeting Affidavit from June 9, 2009
- Approve Electronic Board Meeting Minutes from July 23, 2009

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Ratify Acceptance of Providence Financial Advisory Agreement – Beckie made a motion to ratify the acceptance of Providence Financial Advisory Agreement. Michele seconded the motion. Motion passed unanimously.
- Ratify new Board Member (Natalie Williams) – Michele made a motion to ratify Natalie Williams as a Board Member. Beckie seconded the motion. Motion passed unanimously.
- Discuss and Ratify new hires – Catherine reviewed the new hires since our last Board Meeting. Beckie made a motion to ratify the new hires. Michele seconded the motion. Motion passed unanimously. Catherine stated that we are fully staffed now.
- Discuss and vote to approve retention of Eric Johnson as bond counsel – Gabe stated that Eric Johnson has significant experience with bonds. He also has experience in USDA financing. He briefly reviewed his agreement. Beckie made a motion that after Brandy has conferred with the Board's legal counsel, that the Board authorizes Brandy to retain Eric Johnson as the bond counsel for the Board. Heidi has seconded the motion. Motion passed unanimously.
- Discuss and vote to approve Building Financing – Gabe reviewed an email from the Board's financial advisor that explains what interest rates and options for the school. He reviewed the proposed financing option. Two components are 30% of the loan directly from USDA and 70% of the loan from Rural Communities Assistance Corp. The

NOTE: *The Board reserves the right to take final action on any item on the agenda.*

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

USDA loan would be 30 yrs at a fixed interest that is currently at 4.5%. There is no prepayment penalty. The RCAC loan is a 30 yr. loan with some options. When the time comes the board will have to make some decisions on which way they want to go. These decisions don't have to be made right now. There is also no prepayment penalty. We will still have to go through an underwriting process. There was discussion on whether or not they will accept the appraisal from January or if they should have another one done since property value has gone down. Beckie made a motion to give Brandy permission to execute the loan application documents. Michele seconded the motion. Motion passed unanimously.

- Discuss and vote to approve the Arrest Reporting Policy – Gabe stated that this is another policy is required by state law. This policy requires that non-licensed employees of the school to report certain types of arrests. Beckie made a motion to approve the Arrest Reporting Policy with the spelling correction. Michele seconded the motion. Motion passed unanimously.
- Discuss Board Retreat agenda – Heidi said that the date for the Board Retreat is going to be September 12th. Craig Bott will be the guest speaker. There was discussion on the time and place. It was decided that the duration would be 8:00 a.m. to 12:00 p.m. since there were people on the board that have prior commitments. Heidi is going to find a place to hold the retreat. She will contact everyone when she has that location.

REPORTS

- **Academica Report**
 - Review upcoming calendar items – Dawn reviewed the calendar below. It is mostly for Dawn and Catherine but it's a good reminder for everyone. There were some date changes made at the request of the Board.
 - Update on detention pond – Gabe reported that the pond is done. Catherine asked that all Board Members go out and see it today before they leave.
- **Board Report**
 - Review and accept 2009-2010 Budget (as of July 31, 2009) – Heidi reported that there has not been any movement of money so there is not much to report. She did report that she will be meeting with Brad next month before the Board Meeting.
- **Parent Organization Report** – Natalie
 - Working on carpool lists
 - Trying to fill new committees
 - Back to school night on August 13th there will be sign up sheets for car pool and the committees
 - Working on budget for the year
 - Planning calendar year
- **Principal Report** – Catherine
 - Not sure if they made the AYP's yet (federal) but have met the no child left behind (state)
 - DIBELS scores were exceeding in all grades but 6th
 - CRT scoring review. Quest was above all state scores except 4th grade science
 - 3rd Grade IOWA review. We scored well above the national average
 - State direct writing assessment for 5th and 6th graders
 - Budgeted from the Trustland money to purchase a writing program for the 5th graders
 - Review of upcoming dates and training

NOTE: The Board reserves the right to take final action on any item on the agenda.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Catherine has to present to the State Charter School Board on August 13th

Introduction to Computer Curriculum by Dawn Wright – Dawn asked that the Board move to the Mac Lab for the presentation.

PUBLIC COMMENT (Comments will be limited to items not on the agenda- 3 min. each)
There was no public comment.

Beckie made a motion to move to the Mac lab to watch the presentation. Michele seconded the motion. Motion passed unanimously.

Beckie made a motion to go into a closed session to discuss character, professional competence, or physical or mental health of an individual. Michele seconded the motion. Motion passed unanimously.

CLOSED SESSION – To discuss personnel matters

Beckie made a motion to return to the public Board Meeting. Michele seconded the motion. Motion passed unanimously.

Michele made a motion to change Brandon Atkins from part time to full time with benefits. Beckie seconded the motion. Motion passed unanimously.

ADJOURN 7:47 p.m. – Beckie made a motion to adjourn the Board Meeting. Michele seconded the motion. Motion passed unanimously. (*Duration 49:02*)

Action Items:

1. Have Ken review Eric Johnson's contract before signing – Brandy/Gabe
2. Board would like to know what the property tax amount is going to be this year – Gavin / Brad
3. Once the school receives the AYP scores the board would like them posted on website – Catherine
4. The Board would like Catherine to email her goals for the school year by September 1st – Catherine
- 5.

NOTE: The Board reserves the right to take final action on any item on the agenda.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.