

# Quest Academy Board Meeting Minutes Tuesday, August 11, 2020

**Location:** Quest Academy, 4828 West 4000 South, West Haven, UT 84401



**NOTE:** It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

**In Attendance:** Steve Reeve, Brittney Hale, Brett Greenwell

**Excused:** Michele Kersey Smith, Clint Weston

**Others in Attendance:** Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith (via Zoom)

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

### 2020-2021 Board Priorities

State Accountability  
Fiscally Sound  
Personalized Learning/Individualized Learning  
Brand Awareness

**6:04 PM – CALL TO ORDER – Steve Reeve**

**There was no PUBLIC COMMENT.** *This was the second public comment period held for the amended 2020-2021 school fee schedule.*

### **REPORTS**

#### ➤ **Board of Directors**

- Financial Review – Ryan Smith stated that there is not much to report for this fiscal year since there has only been one month of expenses. The FY19/20 financial audit is ongoing. We have been working on getting the federal reimbursements drawn down for FY19/20. We have a lot of new funding that is starting come in for this year. We have been trying to get the applications ready for those most of it is just emergency funding related to COVID.
- Discuss Board Strategic Priorities – Steve Reeve stated that this month we will be reviewing state accountability. How do we enforce state accountability and what are our expectations of the administration of keeping state accountability? The state

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puts out certain requirements and we either hit them or don't hit them. Dave stated that the state came out with a lot of new accountability measures that they have never been accountability measures before but we have made all of the deadlines. Dave stated that this is where he collaborates and working well with AW. He attends monthly Directors' meeting at AW where they discuss deadlines, collaborates with other Directors and AW gives assistance where needed. Dave reviewed the things that he does for state accountability. There was a discussion on how assessments will be done due to the fact that they can't be done online. They must be done in person. There was a discussion on the different areas that are accountable with the state which includes the charter authorizer, legal (through assurances), academic, financial and Special Education.

➤ **Principal – Dave Bullock**

• State of the School

✓ We are starting school. We have teacher trainings starting. We have been doing so many things for the state for COVID-19 but now we can focus on our teachers. We have about seven mandatory trainings for our employees. Teachers have contacted all of their parents/students to find out what model of school they are choosing. Dave shared some of the challenges that they have been facing.

• POQA Update

✓ They will be at jr. high registration to sell QA masks.

✓ Virtual Back to School Night via Zoom for elementary by individual teacher.

**Brittney Hale made a motion to approve the CONSENT ITEMS. Brett Greenwell seconded the motion. Motion passed unanimously.**

➤ New Hires – Dave reviewed the new hires.

- Monica Anderson – PE/TA
- Quinsie Bischoff – 1st Grade teacher
- Kaylee Chaparro – 1st Grade Teacher
- Natalie Fairbanks – ELA
- Amy Hadley – 3<sup>rd</sup> Grade Teacher
- Courtney Hutchins – ELA
- Haley Kraaima – Kitchen
- Sven Livingston – TA
- Kristi Martin – Digital Arts
- Megan Richardson – Math TA
- Monique Sonntag – Kindergarten Teacher
- Jamie Strain – 1st grade teacher
- Taylor Trujillo – Math TA
- Misty Vigil – Kindergarten Teacher
- Janna Wallace – Kindergarten Teacher

➤ July 28, 2020 Board Meeting Minutes

## **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- *Discuss & Vote on Amended 2020-2021 School Calendar* – Dr. Dave reviewed the amended 2020-2021 school calendar. The state gave all school two more legislative days for a total of six days. We took advantage of those days to give our teachers some breathing time and reflection time to see if we needed to change anything. We are taking August 28 and September 4<sup>th</sup> which are Fridays to review and make any changes necessary. **Brett Greenwell made a motion to approve the Amended 2020-2021 School Calendar. Brittney Hale seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on Amended 2020-2021 School Fee Schedule* – Dr. Dave reviewed the amended 2020-2021 school fee schedule. We added 6<sup>th</sup> grade back on the schedule. **Brittney Hale made a motion to approve the Amended 2020-2021 School Fee Schedule. Brett Greenwell seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on Amended Civil Rights Policy* – Gabe Clark reviewed the amended Civil Right Policy. The changes here are new federal regulations for Title IX. This is more associated with higher education regarding sexual harassment complaints involving students and/or employees. It outlines the school’s new process in detail for investigating.
- *Discuss & Vote on Amended Enrollment & Lottery Policy* – Gabe Clark reviewed the amended Enrollment & Lottery Policy. The old policy stated that we will follow the law. This policy spells that out in a way that will be consistent with Exhibit A, once approved. It matches what the school already does.
- *Discuss & Vote on Amended Fee Waiver Policy* – Gabe Clark reviewed the amended Fee Waiver Policy. The changes to the policy mostly involve revising and adding definitions of different kinds of items and activities that will help in administering the policy and determining what fees can and cannot be charged.
- *Discuss & Vote on Amended Student Conduct & Discipline Policy* – Gabe Clark reviewed the amended Student Conduct & Discipline Policy. This addresses the possession of electronic cigarettes. Steve asked what brought about these policy changes. Gabe stated that the Enrollment & Lottery Policy was voluntary but the rest were because of changes with state law. **Brittney Hale made a motion to approve the Amended Civil Rights Policy; the Amended Enrollment & Lottery Policy; the Amended Fee Waiver Policy; and the Amended Student Conduct & Discipline Policy. Brett Greenwell seconded the motion. Motion passed unanimously.**
- *Discuss & Vote on LEA-Specific Educator License for Greg Cyprus* – Dave Bullock stated that Greg has been assigned to teach Marketing and financial literacy for this year. Greg taught at QA before and did teach these classes on a letter of authorization. In order of him to teach these classes again he will need to apply for a LEA-Specific Educator license. It is better to request a three-year license just in case because it is harder to go back to the state and get it extended. Greg has a master’s degree in business and we know that he can teach the classes because he has them before. **Brett Greenwell made a motion to approve LEA-Specific Educator License for Greg Cyprus in both Marketing and Financial Literacy for 3-years. Brittney Hale seconded the motion. Motion passed unanimously.**

## **OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Steve Reeve

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- Next PreBoard Meeting – August 25<sup>th</sup> @ 4 p.m.
- Next Board Meeting – September 8<sup>th</sup>
- REMINDER: Online Introductory Training for School Board Members
- We are still looking for a board member.

**6:45 PM – Brett Greenwell made a motion to ADJOURN. Brittney Hale seconded the motion. Motion passed unanimously.**