

# Quest Academy Board Meeting Minutes Tuesday, May 11, 2021

**Location:** Quest Academy, 4828 West 4000 South, West Haven, UT 84401



**In Attendance:** Steve Reeve, Brett Greenwell, Brittney Hale, Shawn Miehle, Michele Kersey Smith

**Others in Attendance:** Dave Bullock, Nicki Slaugh, Angelee Spader, Dawn Kawaguchi, Ryan Smith, Gabe Clark

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

### 2020-2021 Board Priorities

State Accountability

Fiscally Sound

Personalized Learning/Individualized Learning

Brand Awareness

**6:01 PM – CALL TO ORDER – Steve Reeve**

**There was no PUBLIC COMMENT.**

### **REPORTS**

#### ➤ **Board of Directors**

- Financial Review – Ryan Smith reviewed the statement of financial position as of April 30<sup>th</sup>. There is an increase of a million in cash from last year. Ryan reviewed the statement of activities as of April 30<sup>th</sup>. Ryan still needs to draw down the federal funds for this year. Ryan reminded the board that this was a very conservative budget due to COVID and the uncertainty of the funding. Due to the increase of surplus this year, the administration has been working on a spending plan and will be presenting some purchases to the board today. Ryan and the administration are working on the budget for next year. We are not going to be nearly as conservative as we were this year. The audit is beginning soon so Steve will be seeing a lot of documents that will require his signature. Ryan reminded the board that they will be seeing a couple of budgets before the next meeting which will be on the agenda for approval. They are the final amended budget for the current year and the new school year budget.

#### ➤ **Principal – Dave Bullock**

- State of the School
  - ✓ Walking track is now installed, and the students are walking on it. The track was completely funded by this year's cookie dough fundraiser from POQA.

The jr. high track is exactly ¼ mile and the elementary track is 1/8 mile. We will use this track for our cross country team.

- ✓ Testing has started for the elementary. Acadiance is complete and RISE has started. The Jr. High is getting ready to start RISE.
- ✓ We are wrapping up this crazy COVID school year and planning for next school year.
- ✓ We have went through our needs and wants and have put together a spending plan.
- ✓ Teacher Appreciation Week was last week. POQA joined the administration in celebrating the teachers/staff. We had a doughnut truck, a taco truck, a soda bar and Crumbl Cookies. Then on Friday, we had a non-edible gift for them in the form of a check as a thank you for this year and a welcome back for next year.
- ✓ We are going to have a Talent Show for elementary and some fun things for the end of the year.
- ✓ Title I Audit was very successful. This was a condensed version due to COVID-19. It was a 90-minute Zoom meeting.

#### CONSENT ITEMS

- April 13, 2021 Board Meeting Minutes – There was no further discussion. **Brittney Hale made a motion to approve the consent items. Brett Greenwell seconded the motion.**

**The votes were as follows:**

**Steve Reeve – Aye**  
**Brittney Hale – Aye**  
**Michele Kersey Smith – Aye**  
**Brett Greenwell – Aye**  
**Shawn Miehle – Aye**

**Motion passed unanimously.**

#### BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- 2021-2022 TSSA Plan – Dr. Dave reviewed the 2021-2022 TSSA Plan. Our goals are associated with this money that are connected with the end of level assessments. We would like to growth of at least 1% in math and ELA on the RISE assessment. We have \$177,000 that can help supplement salaries and programs. **Michele Kersey Smith made a motion to approve the 2021-2022 Teacher Student Success Act Plan. Shawn Miehle seconded the motion. The votes were as follows:**

**Steve Reeve – Aye**  
**Brittney Hale – Aye**  
**Michele Kersey Smith – Aye**  
**Brett Greenwell – Aye**  
**Shawn Miehle – Aye**

**Motion passed unanimously.**

- Technology Purchase – Dr. Dave stated that they have ESSR2 funds that can be spent on technology. We would like to use these funds on technology this year so it can free up some of our technology budget for next year. These purchases are some of the following: teacher iPad replacements, Chromebook cart replacements, student iPad replacements,

wireless upgrades, etc. The technology using the ESSR2 funds will be purchased now. The other part of these purchases is for our School LAND Trust (SLT) plan for next year which follows our technology replacement plan. We will also be using some of the ESSR2 funds to help supplement our SLT plan. The SLT purchases won't be purchased until after July 1. **Brett Greenwell made a motion to approve the technology purchase not to exceed \$327,000. Brittney Hale seconded the motion. The votes were as follows:**

**Steve Reeve – Aye  
Brittney Hale – Aye  
Michele Kersey Smith – Aye  
Brett Greenwell – Aye  
Shawn Miehle – Aye**

**Motion passed unanimously.**

- ***Removal and Installation of Jr. High Bleachers*** – Dr. Dave stated the school is growing and we need more seating. It's hard to accommodate all of the students for assemblies for the jr. high. Since we would like to replace the bleachers, it makes sense to replace the flooring. We want to replace the flooring with LVP which doesn't need to be waxed. We would replace all of the flooring in the building including the front entrance, halls, teacher work room, and a few classrooms. We are still waiting for bids to come in on the bleachers and flooring. There was a discussion on the different types of flooring. **Michele Kersey Smith made a motion to approve the removal and installation of the Jr. High bleachers and flooring not to exceed \$200,000. Shawn Miehle seconded the motion. The votes were as follows:**

**Steve Reeve – Aye  
Brittney Hale – Aye  
Michele Kersey Smith – Aye  
Brett Greenwell – Aye  
Shawn Miehle – Aye**

**Motion passed unanimously.**

- ***Removal and Installation of Jr. High Gym Flooring*** – There was no further discussion. See above for motion.
- ***Installation of Artificial Turf or Sod*** – Dr. Dave stated that it will be too expensive to do artificial turf. They have decided to do a seeding process, but it will not require full board approval.

#### **OTHER BUSINESS ITEMS (For Discussion Only)**

- **Calendaring Items – Steve Reeve**
  - Next PreBoard Meeting – May 25<sup>th</sup> @ 3:30 p.m.
  - Next Board Meeting – Rescheduled to June 15<sup>th</sup> Annual Board Meeting
- **Audit Committee Training – Only Shawn needs to complete this**

**6:42 PM – Brett Greenwell made a motion to enter into CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) in Q2. Brittney Hale seconded the motion. The roll call votes were as follows:**

**Steve Reeve – Aye  
Brittney Hale – Aye**

**Shawn Miehke – Aye**  
**Brett Greenwell – Aye**  
**Michele Kersey Smith – Aye**

**Motion passed unanimously.**

**8:13 PM – Brittney Hale made a motion to exit the CLOSED SESSION and ADJOURN.**  
**Shawn Miehke seconded the motion. The roll call votes were as follows:**

**Steve Reeve – Aye**  
**Brittney Hale – Aye**  
**Shawn Miehke – Aye**  
**Brett Greenwell – Aye**  
**Michele Kersey Smith – Aye**

**Motion passed unanimously.**