



Quest Academy

Board Meeting Minutes

Tuesday, February 14, 2017

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Michele Kersey Smith, Jade Beckman, Tammy Paulson, Heidi Jex, Ken Bradshaw, Penn Bradshaw, Brice Mindrum (6:14 p.m.)

Others in Attendance: Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith, Casey Arrington

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 PM – CALL TO ORDER – Ken Bradshaw

Michele Kersey Smith made a motion to convene as the Quest Academy board. Heidi Jex seconded the motion. Motion passed unanimously.

Michele Kersey Smith made a motion to approve the CONSENT ITEMS. Penn Bradshaw seconded the motion. Motion passed unanimously.

- Ratify New Hires – *Dave reviewed the new hires*
 - Steve Webb – Jr. High Science
 - Stacie Sumner – TA/Cafeteria
 - Tiffany Friedel – IT Assistant
- Approve November 29, 2016 Board Meeting Minutes

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss and Vote on Mastery Connect Subscription in the amount of \$12,520 – Dave Bullock stated that previously they have looked at Illuminate. Mastery Connect will help the teachers align the curriculum, set the standards, yearly curriculum maps and assess standards since we are moving to standard based curriculum. Mastery Connect company is located in Utah. This is a more informative way for the teachers to check for mastery of standards for each student. It is also an assessment tool and we will be using it schoolwide (K-9). We have currently have been

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testing/using this program and the 3rd grade has taken this on and can help train the rest of the faculty. This will move us towards where we want to be. This subscription will pay for next school year but they have included the rest of this school year in the subscription. We are already planning training with Mastery Connect. This does not replace Aspire because it's an assessment tool not a gradebook. Ken asked how the administration found this program. Nicki stated that a year ago she contacted both Illuminate and Mastery Connect because they are both standard based programs. Originally, they choose Illuminate but then decided to go with Mastery Connect because they are based in SLC and they work with Aspire more smoothly than Illuminate. Dave added that the state would not share their information with Illuminate so that is another reason for the change. He also informed the board that the state is going to start charging to use Aspire. Ken would like to table this until there are two compatible bids to compare it to. There was a discussion on the procurement code and sole source providers. **Penn Bradshaw made a motion to table Mastery Connect subscription in the amount of \$12,520 until more bids can be gathered or if it is a sole source. Heidi Jex seconded the motion. Motion passed unanimously.**

- Discuss and Vote on 2017-2018 School Calendar – Dave Bullock stated that the state requirements are 180 days and 990 hours. He also reviewed legislative days and teacher comp days. Dave is proposing with this calendar that every Friday is an early out day getting out at 1:30 p.m. He reviewed the professional development/training planned for next year including, “Teach Like a Champion”, STEM, technology, Mastery Connect, as well as teacher planning. Dave stated that this calendar includes two 2-day parent teacher conferences from 4-8 plus two 1-hour early mornings for those parents who can't attend in the evening. This will give the teachers a chance to celebrate student achievement. Our teachers will still have frequent communication with the students who are struggling. Boys and Girls Club will work with the early out days. **Tammy Paulson made a motion to approve the 2017-2018 school calendar. Jade Beckman seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Home School Student Participation in U-PASS Policy – Dave Bullock reviewed the Home School Student Participation in U-PASS Policy. Dave feels like 30-day's notice is a sufficient amount of time to notify the school if a home school student would like to come to Quest to take their end of level test. Dave stated that this doesn't mean that their test scores would be included in QA's scores. There was a discussion on why a home schooler would come to a charter school to take the UPASS. **Penn Bradshaw made a motion to approve the Home School Student Participation in U-PASS Policy. Michele Kersey Smith seconded the motion. Motion passed unanimously.**

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- Discuss and Vote on SpEd Technology purchase not to exceed \$21,000 – Casey Arrington stated that when a TA is hired, they give them an iPad and laptop from the SpEd COW's. This purchase will replace those iPads and MacBooks for next year. **Brice Mindrum made a motion to approve the SpEd technology purchase not to exceed \$21,000. Michele Kersey Smith seconded the motion. The votes were as follows:**
 - Brice Mindrum – Aye**
 - Michele Kersey Smith – Aye**
 - Jade Beckman – Aye**
 - Tammy Paulson – Aye**
 - Heidi Jex – Aye**
 - Penn Bradshaw – Aye**
 - Ken Bradshaw – Aye**
- Motion passed unanimously.**

REPORTS

- **Parent Organization** – Tammy Paulson
 - Things are hopping the in the parent organization. It's the point in the year that things get busy.
 - We had a very success movie night at CinePointe last month. We had a lot more people show up than expected. They had to open up extra theatres and hand out passes to come back another time.
 - Upcoming Events:
 - ✓ Book Fair
 - ✓ Spirit Day
 - ✓ Texas Roadhouse
 - ✓ Dr. Suess Week
 - ✓ Dads & Doughnuts
 - ✓ Quest Gala @ Comfort Suites on April 24th
 - ✓ Carnival & Field Day (STEM themed)
 - ✓ 6th graders Etiquette Dinner
- **Board of Directors**
 - Update on Bond Process – Ken Bradshaw asked Ryan and Gabe to report on this. Gabe spoke with Clint today and he is feeling as good as they can be considering the uncertain circumstances. Clint will notify the school of the S&P rating which should be at the end of the week or first of next week. The next step would be to submit their application to the financing authority. Ryan reviewed the S&P visit which both Ken, Ryan and the administration attended. Ken added that by getting the credit enhancement (assistance from the state) it will save the school a substantial amount of money. There was a

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discussion on how S&P notifies the school once the rating has been issued.

- Review 2016-2017 Budget as of January 31, 2017 – Brice Mindrum stated that the budget is already sitting in a really great spot. Between Ryan and the administration, they have done very well on this budget. Brice stated that next month there will be an amended budget.
- Annual Open & Public Meetings Training – Ken Bradshaw stated that he sent out an email to the board today with a PowerPoint training on the Open and Public Meetings training. Please watch and send in your signed affirmation of training to Dawn.

➤ **Administration**

- Update on “TLC” Teacher Evaluations – Dave Bullock presented a Google Classroom page on this month’s skills. This shows how the teachers are getting the information and how they share and discuss ideas. He also showed how the administration observes by filing out an observation form on teachers. These observations are not formal they are drop-ins. Dave added that there are times when a lesson doesn’t have an opportunity to use a skill that they are watching for. Teachers also have an opportunity to make comments on their observation report to the administration. If there are teachers that are struggling, the administration will meet with the teachers. Dave gave many examples of how TLC is working and that teachers have embraced this concept. There was a discussion on the technology training.
- Update on School Reports – Dave Bullock stated that reports are due all of the time but in December and January there are some big reports due. Dave reviewed some of the main reports that he deals with which are Desktop Monitoring Instrument (DMI), December 1st count for Special Ed students, and DIBELS reporting which there are a few times during the year that these have to be turned in. Ken asked if Dave could send him copies of the reports sent into the state once a quarter.
- State of the School – Dave Bullock
 - ✓ Jr. High has a new sound system and projector
 - ✓ Boys and Girls club has started to help the school out with one on one tutoring which started this week
 - ✓ Volleyball has started
 - ✓ Co-ed soccer tryouts are March 1st
 - ✓ Mr. Smedley is trying to start a video gaming etiquette club
 - ✓ Ashlie Cashin took a group of students to the Rube Goldberg competition at WSU and QA took 2nd place

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- ✓ Dr. Suess Week for Q1 and College and Career Readiness Week for Q2. Nicki is setting up assemblies that are military and University based for the students.
- ✓ On March 8th the Ogden Chamber of Commerce is coming to the school (5-6:30). Penn is requesting that as many of the board members attend this “business after-hours” meeting. This will be held in the Q2 gym. Nicki gave an overview of what should happen on this day.

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Ken Bradshaw
 - Next Board Meeting – March 14th

An EXECUTIVE SESSION was not needed.

7:25 PM – Penn Bradshaw made a motion to ADJOURN. Heidi Jex seconded the motion. Motion passed unanimously. (Duration 1:25:12)

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