



Quest Academy

Board Meeting Minutes

Tuesday, March 14, 2017

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Brice Mindrum, Debbie Kingsford, Jade Beckman, Heidi Jex, Penn Bradshaw, Ken Bradshaw

Excused: Michele Kersey Smith

Others in Attendance: Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith, Clint Biesinger

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 PM – CALL TO ORDER – Ken Bradshaw

Penn Bradshaw made a motion to convene as the Quest Academy Board of Directors. Heidi Jex seconded the motion. Motion passed unanimously.

Refinancing Update – Clint Biesinger with Verapath updated the board on the refinancing of the buildings. The school has finally received their S&P investment grade rating of a BBB minus which is what we wanted. Now the school can go to state financing committee to apply for the credit enhancement through the Utah Charter Financing Authority (UCFA). If everything goes as planned, the UCFA will meet with the school around April 10th and hopefully approve to issue bonds. DA Davidson (school underwriter) would issue the marketing materials including the preliminary offer statement which would go out the week of April 17th. Which means we could price on about May 7th. This is where you lock in your rate but because of state statute the school wouldn't be able to close until around May 12th. Clint will be coordinating with AW, administration and board members for information need for the financing applications. In the end, the school should save a substantial amount of money annually. Clint stated that S&P had a very high comfort level with the team, the financing position of the school and strong STEM program. *Clint Biesinger was excused at 6:09 p.m.*

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Penn Bradshaw made a motion to approve the CONSENT ITEMS. Jade Beckman seconded the motion. Motion passed unanimously.

- Ratify New Hires – Dave reviewed the new hires.
 - Stacie Weatbrook – SpEd Dept TA
 - Carrie Burrows – SpEd Dept TA
 - Tammy Paulson – SpEd Dept TA
- Approve February 14, 2017 Board Meeting Minutes
- Ratify 2017-2018 Amended School Calendar
- Accept Tammy Paulson’s Board Letter of Resignation

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss and Vote to Ratify Debbie Kingsford to resume Tammy Paulson’s term ending June 30, 2017 – Ken Bradshaw asked Debbie to give a brief introduction of herself. She has been a parent at the school for six years. **Heidi Jex made a motion to ratify Debbie Kingsford to resume Tammy Paulson’s term ending June 30, 2017. Brice Mindrum seconded the motion. Motion passed unanimously.** Because Jade will need to be excused early, Ken made a change to the agenda order.
- Discuss and Vote on 2016-2017 Amended Budget as of February 28, 2017 – Brice Mindrum stated that we have aligned all of the line items so that it brings everything up to date. **Brice Mindrum made a motion to approve the 2016-2017 amended budget as of February 28, 2017. Jade Beckman seconded the motion. Motion passed unanimously.**
- Discuss and Vote on 2017-2018 School Fee Schedule – Nicki Slauch reviewed the fee schedule for next year. Since the 6th grade is considered a part of the Jr. High, fees were added for them. Optional afterschool fees were also added to this schedule. Debbie asked if the yearbook fee could be added on this schedule so that parents can pay for it on the first day of school. For Jr. High students, they could pay for it at registration. Dawn stated that we can add it to the schedule and adjust the motion. Ken would like the fee schedule to be tabled until the administration knows how much the yearbook will cost. Dawn stated that next year’s fee schedule must be turned into USBE by the end of the month. Ken would like the current year’s scheduled turned in until next year’s fee schedule is approved. **Penn Bradshaw made a motion to table the 2017-2018 School Fee Schedule. Heidi Jex seconded the motion. Motion passed unanimously.**
- Discuss and Vote on 2017-2018 School LAND Trust Plan – Dave Bullock reviewed the School LAND Trust plan for the 2017-2018 school year. The community council has decided to purchase (180) Chromebooks to replace some of the netbooks that are 5+ years old. These computers are internet based and boot up very quickly. The Chromebooks will purchase for the 2017-2018 school year. Debbie asked if the old netbooks could be offered

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to the students for purchase. Due to the hours of work that Tammy would have to spend on each computer to sell them would most likely not be cost effective. However, Dave will check with Tammy and see what she thinks.

Jade Beckman made a motion to approve the 2017-2018 School LAND Trust Plan. Brice Mindrum seconded the motion. Motion passed unanimously.

- Discuss and Vote on Mastery Connect Subscription in the amount of \$12,520
– Dave Bullock reviewed the three bids that were collected. The other two bids were most comparable to Mastery Connect. Dave stated that Mastery Connect can access Aspire (the state student information system) but the other programs can't access the state student data. It is cheaper than Illuminate which is what the school originally had approved. Dave stated that training for Mastery Connect will be cheaper since it is based in Utah.
Penn Bradshaw made a motion to approve Mastery Connect subscription in the amount of \$12,520. Heidi Jex seconded the motion. The votes were as follows:

Debbie Kingsford – Aye

Brice Mindrum – Aye

Heidi Jex – Aye

Jade Beckman – Aye

Penn Bradshaw – Aye

Ken Bradshaw – Aye

Motion passed unanimously.

- Discuss and Vote on Q2 Security Cameras purchase in the amount of \$6,972
– Nicki Slaugh stated that there are a few areas outside of Q2 that have blind spots so we are requesting the purchase of additional security cameras to help widen our area of sight. Ken asked additional bids for this purchase. Nicki stated that these are on state bid. **Penn Bradshaw made a motion to approve the outdoor security cameras in the amount of \$6,972. Brice Mindrum seconded the motion. The votes were as follows:**

Debbie Kingsford – Aye

Brice Mindrum – Aye

Heidi Jex – Aye

Jade Beckman – Aye

Penn Bradshaw – Aye

Ken Bradshaw – Aye

Motion passed unanimously.

- Discuss and Vote on SpEd Technology purchase not to exceed \$51,000 – Casey Arrington stated that we have an old Mac COW from 2012 that we want to replace with a MacBook Air COW in the elementary. We also want to purchase (15) iPads that will be going into Mr. Stone's class. He currently has (15) laptops for his students but no iPads. **Brice Mindrum**

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made a motion to approve the SpEd technology purchase not to exceed \$51,000. Jade Beckman seconded the motion. The votes were as follows:

Debbie Kingsford – Aye

Brice Mindrum – Aye

Heidi Jex – Aye

Jade Beckman – Aye

Penn Bradshaw – Aye

Ken Bradshaw – Aye

Motion passed unanimously.

Ken asked Nicki to take 30 seconds to tell the board about the Ogden Chamber Business After Hours event. Nicki stated that it was a great night. Teachers and students were on hand to sell the school. We got the conversation started on who is Quest and made connections for community partners. It was a very successful night.

REPORTS

➤ **Parent Organization** – Debbie Kingsford

- Last week we held a special fundraiser for Becky Ingersoll's twins and it was very successful. We raised \$1,900 and added the Dress Down Friday money which raised it to \$2,500. Parents were very generous and it touched a lot of people. Mrs. Ingersoll posted a thank you on facebook.
- We had a successful Book Fair that earned \$8,000 which was due to holding it during Parent Teacher Conferences.
- Dads & Donuts Night was very successful. We went through 100 dozen donuts.
- Upcoming Events:
 - ✓ March 17th – Family Skate Night
 - ✓ March 27th – Chili's Spirit Night
 - ✓ April 24th – Annual Gala
 - ✓ May 5th – School Carnival will be a Cinco de Mayo theme
- Voted to have (2) more positions to the POQA board for next year. A representative for both the elementary and Jr. High. Nicki start to help recruiting for this. Ken asked Debbie to discuss the possibilities of two POQA members being on the school board.

➤ **Board of Directors**

- Update on Annual Open & Public Meetings Training – Ken Bradshaw asked the members that if they haven't gotten their signed affirmation to Dawn please do so. Ken has some extra forms if needed.

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- Discuss Upcoming Board Vacancies – Ken Bradshaw stated that both Brice Mindrum’s and Michele Kersey Smith’s terms expire on June 30th. Brice will not be renewing and Michele is undecided. Ken would like to discuss the board structure in an upcoming meeting.

➤ **Administration**

- Update STEM Designation Status – Nicki Slaugh updated the on the STEM designation status. We had a “College and Career Ready Week” last week. There were several college representatives here speaking to the students on how important STEM is for careers. Ken would like to talk more about this at the June meeting but this year has been amazing for the administration in terms of the integration of TLC, STEM, focus, common language, common vocabulary, etc. We have come as close this year as we have ever come to actualizing the vision. Ken commended the board, administration, faculty, staff & parents. The last two years have been amazing. Well done. *Jade Beckman was excused at 6:42 p.m.*
- State of the School – Dave Bullock
 - ✓ Quest is heading in the right direction.
 - ✓ It’s nice to see some of the small changes just with sports. It’s nice to see the unity of the kids and excitement with soccer tryouts.
 - ✓ The Jr. High has gotten a facelift. There are new pictures of students on the walls and some new furniture. There’s a whole new attitude over there.
 - ✓ The TLC skills this month are very special and important. They are “Emotional Constancy” & Warm/Strict. This is great month to video teachers and post on the discussion boards.
 - ✓ Dave gave a lottery update requested by Heidi. This year the lottery has been on-going throughout the year. Angelee reported on numbers for next year.

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Ken Bradshaw
 - Next Board Meeting – April 11th

The EXECUTIVE SESSION was not needed.

6:55 PM – Heidi Jex made a motion to ADJOURN. Penn Bradshaw seconded the motion. Motion passed unanimously. [Duration 55:56]

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