



Quest Academy

Board Meeting Minutes

Tuesday, August 9, 2016

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Brice Mindrum, Michele Kersey Smith, Tammy Paulson, Jade Beckman, Penn Bradshaw, Ken Bradshaw

Excused: Heidi Jex

Others in Attendance: Dave Bullock, Nicki Slauch, Vicki Barlow, Dawn Kawaguchi, Gabe Clark, Ryan Smith

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:25 PM – CALL TO ORDER – Ken Bradshaw

The present board members all had their fingerprints taken for the new rap back system before the meeting.

Michele Kersey Smith made a motion to CONVENE as the Quest Academy Board. Penn Bradshaw seconded the motion. Motion passed unanimously.

CONSENT ITEMS

➤ Ratify New Hires – Jade asked if Nicki had been ratified. We will put on next month's agenda. **Penn made a motion to approve the new hires as listed below.**

- **Brittany Zimmerman – 2nd grade (New to teaching position, not new to staff)**
- **Stacie Rackham – 4th grade (New to teaching position, not new to staff)**
- **Amy Hadley – 4th grade (New to teaching position, not new to staff)**
- **Carianne Hirano – 5th grade ((New to teaching position, not new to staff)**
- **Jeanette Singleton – 6th grade**
- **Kathy Fair – 6th grade**
- **Cherstie Crawford – 7th grade (New to teaching position, not new to staff)**
- **Jill Schofield – 7-9th grade**
- **Shaun Smedley – 7-9th grade**

NOTE: *The Board reserves the right to take final action on any item on the agenda.*

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- **Shelly Ghan – 7-9th grade**
- **Stacie Hirano – TA**
- **Maria Patino – TA**
- **Rachelle Clegg – TA**
- **Joanne Ruby – TA**
- **Nicole Maxfield – TA**
- **Cookie Sharp – TA**

Jade seconded the motion. Motion passed unanimously

➤ Approve June 21, 2016 Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the June 21, 2016 Board Meeting Minutes. Tammy Paulson seconded the motion. Motion passed unanimously.**

➤ Approve June 24, 2016 Electronic Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the June 24, 2016 Electronic Board Meeting Minutes including the following:**

- **Ratify Discovery Education purchase not to exceed \$9,000**
- **Ratify Houghton Mifflin Harcourt (Code X) purchase not to exceed \$12,000**
- **Ratify schoolwide leveling curriculum (Fountus) not to exceed \$11,500**
- **Ratify technology purchase not exceed \$215,000**

Brice Mindrum seconded the motion.

Brice Mindrum – Aye

Michele Kersey Smith – Aye

Tammy Paulson – Aye

Jade Beckman – Aye

Penn Bradshaw – Aye

Ken Bradshaw – Aye

Motion passed unanimously.

Ken made a change to the agenda by holding off on approving the principal agreement.

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

➤ Discuss and Vote on Front Row not to exceed \$12,000 – Nicki Slaugh reviewed the benchmark assessment programs that the school has been using for math and ELA. Now Front Row Education combines iExcel, STAR and Front Row into one program plus includes a benchmark system. This will serve students 1-9. Nicki is recommending changing to Front Row Education and not renew the other assessment subscriptions. This cost would be for a year subscription. **Penn Bradshaw made a motion**

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to approve the FrontRow purchase in the amount of \$10,620. Jade Beckman seconded the motion.

Penn Bradshaw – Aye

Jade Beckman – Aye

Tammy Paulson – Aye

Michele Kersey Smith – Aye

Brice Mindrum – Aye

Ken Bradshaw – Aye

Motion passed unanimously.

At this time, Ken would like to enter into an executive session.

6:37 PM – Brice Mindrum made a motion to leave the public session and enter into an EXECUTIVE SESSION pursuant to UCA §52-4-205 (1)(a) to discuss the character, professional competence, or physical or mental health of an individual. Michele Kersey Smith seconded the motion. Motion passed unanimously.

6:53 PM – Jade Beckman made a motion to leave the EXECUTIVE SESSION and reconvene in the public meeting. Michele Kersey Smith seconded the motion. Motion passed unanimously.

BUSINESS ITEMS (Continued)

- *Discuss and Vote on Principal's Employment Agreement* – Ken Bradshaw reviewed the process of the creation of the Principal's Employment Agreement. Brice reviewed the Director Performance Outcomes. There was discussion on each of the four items. Modifications were made to the outcomes because the board would like each of the items to be measurable. The board would like Dave to revise the performance outcome to have outcomes that include reporting, teacher professional development/teacher highly qualified status, administrative team, STEM and student achievement. Ken is recommending to approve the employment agreement except for the Director Performance Outcomes page and increase the stipend to \$1,300. The board would like Dave to bring the performance outcomes back to the board next month.

Brice Mindrum made a motion to approve the Principal's Employment Agreement except page 4 of 7 (Outcomes) and the change of the stipend to increase from \$1,000 to \$1,300. Penn Bradshaw seconded the motion. Motion passed unanimously.

REPORTS

- **Parent Organization** – Tammy Paulson

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- Working on filing as a charitable organization with the Division of Consumer Protection
 - ✓ Until we receive that designation, we will not be doing any fundraising
 - Back to School Night
 - ✓ “Volunteer Opportunities” booth
 - ✓ Uniform Exchange
 - August 26 – Family Night @ Rush Funplex in Syracuse
 - Planning gala, movie night, skate night, etc.
- **Administration**
- State of the School – Dave Bullock
 - ✓ The administration is going through many emotions this time of year
 - ✓ Registration today for 6-9
 - ✓ New teacher trainings on Thursday
 - ★ Basics of “Teach Like a Champion”
 - ✓ First Professional Development on Friday
 - ★ There will be a light breakfast for the teachers
 - ★ Board members are invited
 - ✓ Back to School Night on Monday (5:30-7:30)
 - ★ Main presentation every ½ hour
 - ✓ Lunch price reduced this year \$1.85 for students and \$2.25 for adults
 - ✓ First Thursday and Friday are short days
 - ✓ Three mentors this year to help out the teachers

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Ken Bradshaw
 - Next Board Meeting – September 13th

7:35 PM – Brice Mindrum made a motion to ADJOURN. Michele Kersey Smith seconded the motion. Motion passed unanimously.

August Action Items:

1. Ratify Nicki Slaugh’s assistant principal position to new hires – **Dawn**

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