



Quest Academy
Board Meeting Minutes
Tuesday, December 9, 2008

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

Board Members: Michele Kersey, Tom DeGarlais, Ken Bradshaw, Penn Bradshaw, Brandy Beckman, and Gabe Clark

Others: Catherine Montgomery (Principal), Sheldon Killpack (Academica West), and Dawn Kawaguchi (Academica West)

Excused: Beckie Eastman

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:15 p.m. - CALL TO ORDER - Brandy Beckman

CONSENT ITEMS – Ken made motion to accept all consent items. Penn seconded the motion. Motion passed unanimously.

- Approve Board Meeting Minutes from November 11, 2008

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- *Discuss and Vote on Reconsideration of the Uniform Policy* – Ken explained that in the last Board meeting there were many question raised on what was an acceptable hoodie. The Board felt like they needed to readdress this issue to make it clear for parents and students as well as faculty members. The following bolded words are changes that will be made to the Dress Code Policy.
 - ✓ Under the heading of *TOPS*: Hooded **garments (sweatshirts, sweaters, or other tops)** may not be worn during the school day.
 - ✓ Under the heading *DRESS AND GROOMING*: Socks for boys and girls should be in coordinating colors; socks may be ankle or knee length in white, **red** or navy. Girls may also wear appropriate smooth opaque and/or cable knit tights in white, **red** or navy.
 - ✓ Under the heading *ACCESSORIES*: Appropriate colors for socks include, and are limited to, white, **red** or navy.
 - ✓ Under the heading *DRESS AND GROOMING*: Plain white, **red**, or navy undershirts may be worn under school shirt.
 - ✓ Under the heading *TOPS*: Sweaters or **sweater** vests may be worn in solid navy or red with corresponding navy or red buttons (clear & tortoise shell-type buttons are also acceptable).

NOTE: *The Board reserves the right to take final action on any item on the agenda.*

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

Ken made a motion to adopt the amended uniform policies that were brought up tonight with the conditions that all of the changes become effective tonight except for the limitations on the hoodie items and those would be effective as of next school year. Tom seconded the motion. Motion passed unanimously.

REPORTS

- Board Report
 - Review 2008-2009 Budget (as of November 30, 2008) - Gabe reviewed the budget. Gabe thanked Brad (at Academica West) for making the changes on the budget sheet. Gabe mentioned that Special Ed and school lunch are areas that are over budget. Catherine said that they Special Ed money should be coming in next month and we should be working out the school lunch since we have qualified for free and reduced. Sheldon made note that no rent has been collected yet and will not be collected until after there is a surplus of money. Ken would like Gabe and Brad to have a budget analysis by the February Board Meeting. Since there was more spending in some areas than was originally allocated, he would like a revised budget that will make the budget come in closer to those areas and show cutting budget in other areas.
- Parent Organization Report – Tom reported that this week (Thursday) there will be a general membership meeting to decide how the money raised so far would be spent. Tom shared the many ideas of what the POQA would like to spend it on which include the following:
 - ✓ More stand alone computers for classrooms
 - ✓ School musical instrument some type of digital piano
 - ✓ Increase the budget for field trips
 - ✓ Emergency kits for each classroom
 - ✓ Small playground equipment (jump ropes, balls, etc.)
 - ✓ Marquee – would need possible sponsors
 - ✓ Risers (suggestion made by Catherine)
- Principal Report
 - Catherine reported that we have been approved for the federal lunch program as of November 20th.
 - They have begun and instituted their reading groups which the children are divided up under reading and skill level.
 - The SIS system is up and working. Parents are now able to access their student's grades, attendance, assignments and look up lunch balances.
 - They have instituted homework help sessions on Monday and Thursday evenings. If needed a detention session.
 - Catherine has contracted a offsite storage for computer backup, hard drive and network etc. since they have lost some library information when they had a crash.
 - They instituted an online scheduling for parent teacher conference (Pick a Time) which about half the parents used.

Michele mentioned that she has students in the Key Club that are looking for some volunteer hours that may be helpful with the reading program.

PUBLIC COMMENT (Comments will be limited to items not on the agenda- 3 min. each)
There was public comment made by Nicky Jeske and Kelly Madsen.

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CLOSED SESSION – To Discuss Employee Personnel Issues

Ken made the motion to adjourn to a closed session to talk about personnel issues. Tom seconded the motion. Motion passed unanimously.

ADJOURN – Ken made note that the Board has left the executive (closed) session where there was discussion on the professionalism, character, competence, or mental health of an individual and the Board made certain decisions regarding Christmas bonuses that are consistent with our adopted budget. Ken made the motion to adjourn the public meeting. Gabe seconded the motion. Motion passed unanimously.

December Action Items

1. For February Board Meeting, Ken requested a budgetary analysis. He would like to revise the budget so that it will be inline with the spending – cut other areas and add to the areas that are over. **(Brad/Gabe)**
2. Go through minutes to see if the Board has approved embroidered logoed sweatshirts and fleece vest. **(Dawn)**
3. QA Board would like to Academica to check the classification of what has been expended in the bonus category as of November 30, 2008. **(Brad)**

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