



Quest Academy

Board Meeting Minutes

Tuesday, March 8, 2011

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

In Attendance: Heidi Jex, Natalie Christensen, Penn Bradshaw, Brandy Beckman, Michele Kersey Smith, Lani Rounds (Principal), Vicki Barlow (Asst. Principal), Dawn Kawaguchi (AW), Gabe Clark (AW), Ryan Smith (AW), Beckie Eastman (6:03 p.m.) and Ken Bradshaw (6:04 p.m.)

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 p.m. – CALL TO ORDER – Brandy Beckman

Penn Bradshaw made a motion to accept the CONSENT ITEMS as listed. Michele Smith seconded the motion. Motion passes unanimously.

- Approve Board Meeting Minutes from February 8, 2011

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss and Vote on the Amended 2011-2012 School Calendar – Lani explained that the calendar was over one day. We sent it out the parents for a vote for another “holiday”. The parents voted to add an extra day for Spring Break. Lani also mentioned that they had to identify the “Teacher Comp Days” which are the two days that teachers get paid time off for Parent Teacher Conferences. Penn Bradshaw made a motion to approve the amended 2011-2012 school calendar. Heidi Jex seconded the motion. Motion passed unanimously.
- Discuss and Vote on the 2011-2012 School Fee Schedule – This year we charged our 7th graders a CTE and a graphic arts fee. We opted not to have a textbook fee since most of our books are online. Since we are bringing on 8th grade, they will have a \$40 fee for enhanced graphic arts and integrated science lab. We added an integrated science lab fee so the 7th graders will have a \$45 fee. Beckie Eastman made a motion to approve the 2011-2012 school fee schedule. Natalie Christensen seconded the motion. Motion passed unanimously.
- Discuss and Vote on the Health Examination Policy – Lani explained that this came up during the parent survey so she asked Gabe to come up with this policy. You are only required to do vision and hearing for kindergartners. This policy will cover K, 1 and 3. There was discussion on why 2nd graders were left out. Ken Bradshaw made a motion to adopt the policy with the amendment that it will be K through 3. Penn Bradshaw seconded the motion. Motion passed unanimously.
- Discuss and Vote on the Internet Safety Policy – The state requires that the school have this policy in place to keep the students safe through the Children’s Internet Protection Act. Ken Bradshaw made a motion to approve the Internet Safety Policy. Michele Smith seconded the motion. Motion passed unanimously.

NOTE: The Board reserves the right to take final action on any item on the agenda.

In compliance with the Americans with Disabilities Act, persons needing auxiliary communicative aids and services for these meetings should call Dawn Kawaguchi at 801-444-9378, giving at least three working days notice.

- Discuss and Vote to use Teledraft as our Money Router for Lunchboxers – Lani explained that the current money router we use for Lunchboxers requires the money to go through three different systems (companies) to reconcile the money. Each one of the processes charges a fee plus there is a fee for every transaction. Teledraft will be one vendor, one process which will also save us about \$50 a month. It makes it much easier on the accounting end. There was discussion on if the correct purchasing process has been followed for this provider. Penn Bradshaw made a motion to approve Teledraft as our money provider. Michele Kersey seconded the motion. Motion passed unanimously.
- Discuss and Vote on Using EduJobs Funds for Common Core Academy Stipends – Lani explained that she would like to pay her teachers to attend the Common Core Academy training. The final amount that we will receive from the federal government is undetermined because the state is going to take some of the money. The legislature hasn't decided that yet but we should know by the end of the week. Lani has seven people for four days which will be \$2,800. This money can only be used for selected categories such as stipends, bonuses, hiring, etc. It will be Orion Jr. High on July 5-8. Penn Bradshaw made a motion to use \$2,800 of the EduJobs fund to send teachers to the Common Core Academy as \$100/day stipends. Beckie Eastman seconded the motion. The votes were as followed:
 - Ken Bradshaw – Aye
 - Heidi Jex – Aye
 - Natalie Christensen – Aye
 - Beckie Eastman – Aye
 - Penn Bradshaw – Aye
 - Michele Kersey Smith – Aye
 - Brandy Beckman – Aye

REPORTS

- **Academica West**
 - Review and Accept 2010-2011 Budget as of February 28, 2011 – Ryan briefly highlighted the budget. It was another good month for the school. A copy of last year's tax returns is ready and will be sent out for your review and comments. Ryan reported that he has been working with the payroll company to try to make tracking the TA's easier. They will be doing a test run this month.
- **Board of Directors**
 - Update on Annual Open Meetings Act Training/Review – Brandy reminded the board of the Open Meetings Act Training. If you've watched the video, please send an email to Brandy stating so. She has only heard from two members.
 - Discuss Board Vacancies – Brandy stated that Beckie Eastman has submitted her resignation pending the end of June.
- **Parent Organization** – Natalie Christensen
 - Dress down day earned \$1,200 for the student who is going through chemo
 - Spelling Challenge earned \$8,050
 - Dr. Seuss Week
 - ✓ Visitors Reading to Students
 - ✓ Family Literacy Night
 - ✓ Book Fair earned \$7,800
 - Muffin Morning was today and another one tomorrow – Great turn out
 - Next dress down day will be donated to Primary Children's Hospital
 - Announce POQA elections

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- ✓ Voting will be April 1-11
- ✓ Results will be announce at the April general meeting
- **Principal**
 - *State of the School by Vicki Barlow*
 - ✓ Feb 10th – Veteran’s of Foreign War presented a flag ceremony by taking the old flag to dispose of it properly and replaced it with a new flag
 - ✓ New Parking Lot Signs
 - ✓ Weber County Sherriff’s Dept will be enforcing the “No Parking Zones” on 4000 South during pick up and drop off
 - ✓ Seven faculty members attended Utah Coalition for Educational Technology Conference
 - ✓ Virtual Field Trip on Feb 28th
 - ❖ Mrs. Stanger’s 4th grade went on a “Coal Mining Experience”
 - ✓ State Child Nutrition Audit this month that went very well
 - ✓ New teachers hired for next year but still interviewing
 - ✓ Currently in the middle of our State UPIPS audit

PUBLIC COMMENT was made by Tom Neiswanger.

There was discussion on the Common Core Training and getting that training to all of the teachers. There was also discussion on how soon that has to be implemented into the curriculum and getting a plan together on how Quest is going to transition.

6:37 p.m. – Beckie Eastman made a motion to ADJOURN. Michele Smith seconded the motion. Motion passed unanimously. (Duration 36:41)

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