



Quest Academy

Board Meeting Minutes

Tuesday, February 28, 2012

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401

In Attendance: Ryan Smith (AW), Dawn Kawaguchi (AW), Robert Blakely, Toni Christensen, Brandy Beckman, Penn Bradshaw, Heidi Jex, Lani Rounds (Principal), Vicki Barlow (Asst. Principal), Brice Mindrum and Gabe Clark (AW 6:23 p.m.)

Excused: Michele Kersey Smith

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:01 p.m. – CALL TO ORDER – Brandy Beckman

Penn Bradshaw made a motion to approve the CONSENT ITEMS. Heidi Jex seconded the motion. Motion passed unanimously.

- Approve Board Meeting Minutes from January 10, 2012

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss and Vote on Wasatch Sun solar panel purchase for \$58,342 – Lani explained the solar panels payment will be paid by rebate checks which will total \$58,342. We will have turn around and pay it to Wasatch Sun. We don't want to have to approve each rebate check so we recommend approving the entire amount. **Penn Bradshaw made a motion to approve the purchase for the solar panels from Wasatch Sun in the amount of \$58,342. Bob Blakely seconded the motion. The votes were as follows:**

Bob Blakely – Aye
Toni Christensen – Aye
Penn Bradshaw – Aye
Heidi Jex – Aye
Brice Mindrum – Aye
Brandy Beckman – Aye

Motion passed unanimously.

- Discuss and Vote on Furniture Purchasing Plan not to exceed \$9,000 – Lani stated that we have money left over in our furniture budget this year so we would like to purchase some of our furniture for next year with that money. Lani explained that her furniture needs for next year are much more than \$9,000 but she would like to use that money on those needs since the money is going to be tight. **Penn Bradshaw made a motion to approve \$9,000 to go toward next year's furniture purchase. Heidi Jex seconded the motion. Motion passed unanimously.**
- Discuss and Vote on Extra-Curricular Activities & Building Use Policy REVA – Lani explained that originally this policy stated that any extra-curricular activity had to be approved by the board. This revision states than simple after school activities that aren't

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inherently risky or require transportation can be approved by the administration. There was a brief discussion on using the words “inherently risky”. **Brice Mindrum made a motion to approve the Extra-Curricular Activities & Building Use Policy Revision A. Bob Blakely seconded the motion. Motion passed unanimously.**

- Discuss and Vote on Annual Title I Meeting – Parental Involvement Policy – Lani explained that we just had a Title 1 audit today so we made changes to the Parental Involvement Policy simply because this is part of the Title 1 process. Lani reviewed the small changes that where we included the ninth graders as well as the way they communicate to the parents. This policy must be reviewed annually by the POQA board but since we made changes we needed board approval. **Penn Bradshaw made a motion to approve the changes to the Title 1 changes to the Parental Involvement Policy as stated. Brice Mindrum seconded the motion. Motion passed unanimously.**

- Discuss and Vote on Resolution authorizing execution of Escrow Agreement and Subordination, Nondisturbance and Attornment Agreement and authorize signing of Opinion Certificate – Brandy explained that the board attorney has reviewed these agreements. The board needs to approve authorization for Brandy to sign these documents on behalf of the board for the funding of the Jr. high building. **Penn Bradshaw made a motion to approve Resolution authorizing execution of Escrow Agreement and Subordination, Nondisturbance and Attornment Agreement and authorize signing of Opinion Certificate. Bob Blakely seconded the motion. The votes were as follows:**

Bob Blakely – Aye
Toni Christensen – Aye
Penn Bradshaw – Aye
Heidi Jex – Aye
Brice Mindrum – Aye
Brandy Beckman – Aye

The motion passed unanimously.

REPORTS

- **Board of Directors**
 - Review 2011-2012 Budget as of January 31, 2012 – Brice briefly reviewed the budget. There was discussion on the large furniture purchase for the Jr. high which will have to most likely be done mid-April. Lani mentioned that there will be a large technology purchase as well. Lani will be meeting with ETS in March to go over technology and what we will need. Brice asked to be involved in the meeting with Jake.
 - Annual Open Meetings Act Training/Review – Brandy reminded the board that it’s that time again to watch the very exciting annual training on the website. Please go to **<http://www.risk.utah.gov/media/>** and watch the video. Once you have watched the video, please send an email to Brandy.
- **Parent Organization** – Toni Christensen
 - Thursday night is our Literacy Night
 - Book Fair stating next week from the 5th to the 9th. The school gets 60% back to purchase books for the library as well as provide a book for each student on their birthday.
 - Friday, March 16th is our next Classic Skating Night
 - We are starting the POQA election process for next year. Our president-elect will not returning since she may be moving mid-year. Toni may be running again for President next year. There was a brief discussion on part-time employees being the POQA President and sitting on the Board of Directors.

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➤ **Principal**

• State of the School – Vicki Barlow

- ✓ January 12th – Guitar ensemble put on a concert at lunch to get the students excited for the upcoming music that we were proposing. We also had a Ballet West informative assembly for 3-8th grade students. They told us we had the best behaved students.
- ✓ January 18th – Teacher follow-up of benchmarking training
- ✓ January 19th – POQA sponsored our first “Remarkable Rams” incentive field trip to the movie theatre. Students that had no missing assignments and no red cards pulled during the entire quarter qualified for this. 458 students actually qualified for this field trip.
- ✓ January 26th – Our instructional coaches presented a fast math and math strategies training.
- ✓ February 1st – We began our after school clubs that the board approved. First and second graders participated in a Craft Club and grades 3-8 had the opportunity to participate in Zumba Club. These clubs will be held every other Wednesday through the remainder of the school year.
- ✓ February 2nd – Our Guitar ensemble classes began with (15) 4-8th graders participating.
- ✓ February 9th – Student Council sponsored their “Love to Bowl” activity at Fat Cats in Ogden. Next activity will be in the spring.
- ✓ February 9-10th – Instructional coach team sponsored a “Words Their Way” training in a pullout format.
- ✓ February 20-24 - Installation of solar panels on the roof and a monitor that will display the informative data was installed in the lobby. We will have ribbon cutting ceremony this Thursday, March 1st.
- ✓ February 27th – We continued our math training that was held in January. This was a follow up with a math fluency celebration and the teachers were provided with even more teaching tools as well a share their successes.
- ✓ February 27th – Kicked off Dr. Suess Week with “Top Hat and Tie Day”. We have varies activities scheduled from Literacy Night to Dr. Suess trivia taking place.
- ✓ February 28th – Our Title I Audit today went very well.
- ✓ Lani added that tomorrow we have an author coming for a writers’ workshop and we had a “Falcon Man” assembly on the 9th for the Spelling Challenge.

Toni added that the Spelling Challenge made about \$4,500. She also added that we are in line for our \$10,000 budget for next year. We didn’t think that we would quite make it with the playground. We only need about \$4,000 and historically we make that much with the carnival.

There was no PUBLIC COMMENT

OTHER BUSINESS ITEMS (For Discussion Only)

➤ **Calendaring Items**

- Next Meeting April 10, 2012

6:36 p.m. Heidi Jex made a motion to ADJOURN. Bob Blakely seconded the motion. Motion passed unanimously. (*Duration 35:18*)

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