

Quest Academy

Board Meeting Minutes

Tuesday, February 13, 2018

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401



NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Michele Kersey Smith, Brittney Hale, Steve Reeve, Debbie Kingsford, Ken Bradshaw, Penn Bradshaw

Others in Attendance: Dave Bullock, Nicki Slaugh, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 PM – CALL TO ORDER – Ken Bradshaw

Jade Beckman made a motion to convene as the Quest Academy Board of Directors. Michele Kersey Smith seconded the motion. Motion passed unanimously.

CONSENT ITEMS

- **Ratify New Hire(s) – Michele Kersey Smith made a motion to table the Drex Beckman new hire. Penn Bradshaw seconded the motion. Motion passed unanimously. Penn Bradshaw made a motion to approve the rest of the ratifying of new hires. Michele Kersey Smith seconded the motion. Motion passed unanimously.**
 - Drex Beckman – Janitorial
 - William Kealamakia – Q2 Sped TA
 - Camille Hamblin – 3rd grade Teacher
 - Sadie Wilson – Kindergarten TA
 - Motoko Endo- Lunchroom Attendant
- **Approve November 14, 2017 Board Meeting Minutes – Penn Bradshaw made a motion to approve the November 14, 2107 board meeting minutes. Brittney Hale seconded the motion. Motion passed unanimously.**
- **Approve November 16, 2017 Electronic Board Meeting Minutes**
 - Ratify Tuition Reimbursement Request for Brandy Beckman**Michele Kersey Smith made a motion to table the November 16, 2017 electronic board meeting minutes and ratify the tuition**

NOTE: The Board reserves the right to take final action on any item on the agenda.

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reimbursement request for Brandy Beckman. Debbie Kingsford seconded the motion. Motion passed unanimously.

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss & Vote on 2018-2019 School Calendar – Angelee Spader reviewed the 2018-2019 school calendar. It is similar to the current year. However, we will be starting a week later to align with WSD. The last day of school will be May 30th. This calendar has the required 180 days and is well over the required 990 instructional hours. There was a discussion on Back to School Night being on a Friday. **Michele Kersey Smith made a motion to approve the 2018-2019 school calendar. Debbie Kingsford seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Human Sexuality & Maturation Curriculum – Dave Bullock stated that the community council is our human sexuality and maturation committee. They committee has approved both of the curriculum. Dave review both the human sexuality (8th grade) and maturation curriculums (5th grade). **Penn Bradshaw made a motion to approve the Human Sexuality & Maturation Curriculum as presented. Debbie Kingsford seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Angelee Spader's Tuition Reimbursement – Dave Bullock reviewed Angelee's tuition reimbursement. This is the last portion of her tuition reimbursement because she is graduated. **Jade Beckman made a motion to approve Angelee Spader's tuition reimbursement. Penn Bradshaw and Debbie Kingsford seconded the motion. Motion passed unanimously.**

REPORTS

- **Parent Organization** – Debbie Kingsford
 - January Movie Night was canceled due to no student appropriate movies being shown. The money for this activity will go to teachers.
 - The next two weeks are pretty busy with book fair next week (along with PTC) and the proceeds will go directly to the Q1 and Q2 libraries.
 - Grown Ups and Goodies will be held during the book fair
 - February 23rd will be the Father Daughter Dance planned by our board member Brittney Hale and will be a masquerade ball
 - In April we will have a Mother Son Dance
 - Dr. Suess Week by ending the week with Skate Night
 - We will have a taco truck at the school during PTC for the teachers
- **Board of Directors**
 - Review 2017-2018 Budget as of January 31, 2018 – Jade Beckman stated that the school is in fantastic shape. He highlighted some of the areas of interest of the budget. We hope to have an amended

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budget soon. **Michele Kersey Smith made a motion to accept the budget review. Debbie Kingsford seconded the motion. Motion passed unanimously.**

- Annual Open & Public Meetings Training – Ken Bradshaw passed out the affirmation of training to the board members. He will send out a link to those who have not reviewed the Open Meetings Act Training. Please complete form and return to Dawn when you have watched the training. Ken will send the electronic training info to Dawn and she will send to the board.

➤ **Administration**

- Update on Reports – Dave Bullock reviewed the plethora of reports that are required to be sent into USBE. Some of the reports included October 1 count; School LAND Trust committee names; SLT assurances; reporting and goal setting; SpEd funding; and Clearinghouse Report.
- Update on TLC Evaluation Data – Dave Bullock reviewed the evaluation tool being used and explained the process of how they do their formal observations on each teacher. This evaluation tool includes TLC section. He shared examples of how they explain to the teachers’ areas of improvement. They have added “Quest Requirements” as an area of evaluation.
- Accreditation Update – Dave Bullock went over the accreditation process. The external review is coming up next month (March 8-9). It is similar to the STEM designation process which is a huge process. They are working on the indicators to be sent in to the accreditation team. The administration has attended a recent AdvancEd training. There will be many observations of classrooms and interviews with board members, staff members, parents and students. Dave shared some of the results of the AdvancEd survey that is required for the accreditation process.
- State of the School – Dave Bullock
 - ✓ Dave reviewed the programs of RAM pride tickets that are given out for the Jr. High and elementary does a student of the week which is chosen by the teachers. A parent has asked to expand that to the teachers and staff. They have a teacher and staff of the week from both buildings. Teachers are chosen by parents and staff members are chosen by teachers. All data is collected and sent out to the winners.

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- **Calendaring Items** – Ken Bradshaw
- Next Board Meeting – March 13th

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The EXECUTIVE SESSION was not needed.

6:51 PM – Penn Bradshaw made a motion to ADJOURN. Brittney Hale and Michele Kersey Smith seconded the motion. Motion passed unanimously.

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