

Quest Academy
Board Meeting Minutes
Tuesday, November 14, 2017

Location: Quest Academy, 4862 West 4000 South, West Haven, UT 84401



NOTE: It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

In Attendance: Brittney Hale, Steve Reeve, Jade Beckman, Debbie Kingsford, Penn Bradshaw, Ken Bradshaw

Excused: Michele Kersey Smith

Others in Attendance: Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Ryan Smith

The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.

Minutes

6:00 PM – CALL TO ORDER – Ken Bradshaw

Penn Bradshaw made a motion to convene as the Quest Academy Board of Directors. Brittany Hale seconded the motion. Motion passed unanimously.

Jade Beckman made a motion to approve the CONSENT ITEMS. Penn Bradshaw seconded the motion. Motion passed unanimously.

- Ratify New Hire(s) – Dave reviewed the new hire.
 - Mandi Hirano – New 3rd grade TA/Recess monitor
- Approve October 10, 2017 Board Meeting Minutes

BUSINESS ITEMS (To Be Discussed and/or Voted Upon)

- Discuss & Appoint Board Secretary – Ken Bradshaw stated that since Heidi is now off the board we will need to replace this position. Ken asked if any of the board members would like to take on this position. After discussion on the what the job duties of the secretary, Steve volunteered to take on this position. **Ken Bradshaw made a motion to appoint Steve Reeve as the board secretary. Motion passed unanimously.**
- Discuss & Vote on Amended Employee Compensation Plan – Jade Beckman stated that after several discussions on the employee stipends, realistically we will probably won't be able to implement anything until the next school year. However, we would still like to address this issue because (1) it hasn't been addressed in three years, (2) to be more competitive (3) it's a

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major tool for retention. Jade is recommending tabling this until we have addressed all ideas and get something settled in time for the next contract year. Jade has been working with Dave and Ryan and they are working on something “cool” for this year for the teachers. **Jade Beckman made a motion to table the amended employee compensation plan. Penn Bradshaw seconded the motion. Motion passed unanimously.**

- Discuss & Vote on Tuition Reimbursement Request for Brandy Beckman – Ken stated that the four board members that are not family members of Brandy’s must be here to vote on this since Ken, Penn and Jade will have to recuse themselves from voting. Since Michele isn’t in attendance, they will not be able to vote on this. Debbie asked if Michele could be reached by phone so that Brandy won’t have to wait until January to get paid since the board is not meeting in December. Michele did not answer the phone.

REPORTS

- **Parent Organization** – Debbie Kingsford
 - Positive Me Week in October which the kids loved
 - This month’s Dress Down Day money went to the Canned Food Drive
 - We had “Grandparents & Pastries” last week along with the Book Fair. We sold \$12,000 in books in which the school receives \$6,000 for books. POQA has decided to extend “Birthday Books” to the 9th grade. They will use this money to buy 1,000 books for the Jr. High birthdays. The rest of the money will go towards books for the library. The next book fair money will go towards books in the classrooms.
 - Skate Night during Thanksgiving break
 - December Dress Down funds will be donated to the angel tree. We will be purchasing VISA gift cards so that they can go buy their traditions that they do as a family.
 - There was a discussion on QA’s angel tree.
- **Academica West**
 - Review FY2017 Audit – Ryan Smith reviewed the 2016-2017 audit that was performed by Eide Bailly (independent auditor). The audit had three clean opinions.
- **Board of Directors**
 - Review 2017-2018 Budget as of October 31, 2017 – Jade Beckman reviewed the budget as of October 31st. He stated that there may be an amended budget presented at the next board meeting because we don’t have all of the state allocations. Everything is right on line of where they should be including the PTIF.
- **Administration**

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- Breakdown of SAGE Scores – Nicki Slauch reviewed the breakdown of SAGE scores as an LEA, elementary only and Jr. High only. They were compared to the surrounding schools, districts and the state. The jr. high scores were phenomenal. The overall school grade was a B. Last year the school received a C. There was a discussion on the history of the school scores.
- Update on Teacher Qualification Data – Dave Bullock reviewed the EYE on teachers and how they are working toward their requirements to be qualified. Dave reviewed the process of the how the teachers reach their Level 2 license and how they support the teachers.
- State of the School – Dave Bullock
 - ✓ We just finished Parent Teacher Conferences where the parents have been so informed about mastery that they seemed to be happy because they already know how their students are doing.
 - ✓ Reindeer Fun Run coming up on December 2nd. We will have a 1k and 5k plus adding breakfast. Brittney is working on the whimsical wonderland in the gym. The breakfast is going to be from 9-12.
 - ✓ Canned Food Drive for the last couple of weeks. We currently have 22,000 cans have been donated. We are hoping to win the contest for all of the schools. The students of the week will be decorating the administration as ice cream sundaes. This will be shown live on YouTube.
 - ✓ There was a discussion on the formation of a booster club for the sports club.
 - ✓ There was a discussion on readdressing the finished road and the parking on the road and crosswalks.

There was no PUBLIC COMMENT.

OTHER BUSINESS ITEMS (For Discussion Only)

- Calendaring Items – Ken Bradshaw
 - No Board Meeting in December – **Jade Beckman made a motion to cancel the December Board Meeting. Debbie Kingsford seconded the motion. Motion passed unanimously.**
 - Next Board Meeting – January 9th
 - There was a discussion on having an electronic board meeting to approve Brandy's tuition reimbursement. Steve will get with Gabe and Dawn to schedule an electronic meeting with Debbie, Brittany and Michele.

There was no EXECUTIVE SESSION.

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6:51 PM – Penn Bradshaw made a motion to ADJOURN. Debbie Kingsford seconded the motion. Motion passed unanimously. (Duration 50:15)

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