

# Quest Academy

## Board Meeting Minutes

### Tuesday, August 14, 2018

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401



**NOTE:** It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

**In Attendance:** Kristin Schill, Michele Kersey Smith, Brittney Hale, Jade Beckman, Penn Bradshaw, Ken Bradshaw

**Excused:** Steven Reeve

**Others in Attendance:** Nicki Slaugh, Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:00 PM – CALL TO ORDER** – Ken Bradshaw

**Penn Bradshaw made a motion to convene as the Quest Academy Board of Directors. Michele Kersey Smith seconded the motion. Motion passed unanimously.**

*Ken stated that he reviewed the State Code on “disclosure of relationship” and asked Gabe to look over the statute. Gabe stated that according to the code, grandchildren are not considered a relative. This means that Ken and Penn do not need to recuse themselves from voting to ratify the new hire of Baylee Beckman.*

### CONSENT ITEMS

- Ratify New Hires – Dave reviewed the new hires below.
  - Sara Sepehri-Amin – Lunchroom
  - Lauren Schaeffer – Janitorial
  - Yeraldin Garcia – ELA Interventionist
  - Missy Warwood – SpEd
  - Amanda Bloxham – Math TA
  - Greg Cypers – Marketing/Tech Specialist
  - Misty Price – Office
  - Heidi Carson – TA & Recess
  - Ryanne Saunders – 2nd Grade Teacher
  - Lisa Gieseke – 1st Grade Teacher
  - Jacky Gaburel – TA, Lunchroom
  - Rachael Geier – Lunchroom
  - Cassie Newberry- Lunchroom

- Alicia Murdock – SpEd
- Kim Stuart – Lunchroom

**Michele Kersey Smith made a motion to ratify the new hires with the exception of Baylee Beckman. Kristin Schill seconded the motion. Motion passed unanimously.**

6:03 p.m. Jade Beckman was excused from the room. He also gave Dawn a signed Disclosure of Relationship for Baylee Beckman to include in the records.

### **CONSENT ITEMS (continued)**

➤ Ratify New Hires (continued)

- Baylee Beckman – 6th Grade ELA Teacher

Ken asked Gabe to explain the Utah Code regarding the employment of family members. Gabe stated that when schools employ a relative of a board member, the member must disclose in writing the relationship and recuse themselves from voting on that employment decision. **Penn Bradshaw made a motion to ratify new hire Baylee Beckman who is Jade Beckman’s daughter. Brittney Hale seconded the motion. Motion passed unanimously. Jade Beckman did not vote because he stepped out of the room during this vote.**

6:05 p.m. Jade Beckman returned to the board meeting.

### **CONSENT ITEMS (continued)**

- Approve June 12, 2018 Board Meeting Minutes and ratify award Dave Bullock a 4% increase in salary and make a change to the budget – There was no further discussion. **Michele Kersey Smith made motion to approve the June 12, 2018 board meeting minutes and ratify award Dave Bullock a 4% increase in salary and make change to the budget. Penn Bradshaw seconded the motion. Motion passed unanimously.**
- Approve June 25, 2018 Electronic Board Meeting Minutes – There was no further discussion. **Michele Kersey Smith made a motion to approve the June 25, 2018 Electronic Board Meeting Minutes. Penn Bradshaw seconded the motion. Motion passed unanimously.**

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- Discuss & Vote on Math Curriculum not to exceed \$15,000 – Angelee Spader stated that the school received a grant from the STEM Action Center for supplement online math program (iReady). Ready math allows students to move through the standards at their own pace. After looking into whole Ready math curriculum, the administration decided to use the curriculum schoolwide. The math curriculum we have been using is five years old. Ready math is an up-to-date curriculum. **Penn Bradshaw made a motion to approve the Curriculum Associates purchase for Ready Math curriculum not to exceed \$15,000. Kristin Schill seconded the motion. The votes were as follows:**

**Kristin Schill – Aye**  
**Michele Kersey Smith – Aye**  
**Brittney Hale – Aye**  
**Jade Beckman – Aye**  
**Penn Bradshaw – Aye**  
**Ken Bradshaw – Aye**

**Motion passed unanimously.**

- Discuss & Vote on Technology purchase not to exceed \$11,000 – Dave Bullock stated that the school received about \$8,000 more of SLT funds for this year. They decided in the SLT committee that if they received more money that they would use it to purchase more Chromebooks for K-5. **Michele Kersey Smith made a motion to approve the technology purchase for an additional Chromebook cart not to exceed \$11,000. Brittney Hale seconded the motion. The votes were as follows:**

**Kristin Schill – Aye**  
**Michele Kersey Smith – Aye**  
**Brittney Hale – Aye**  
**Jade Beckman – Aye**  
**Penn Bradshaw – Aye**  
**Ken Bradshaw – Aye**

**Motion passed unanimously.**

## **REPORTS**

- **Parent Organization** – Kristin Schill
- New POET officers are Kim Stuart as president; Kitty McKissen as president elect; Nicole Weighall as elementary rep; Eddie Green, Julie Draper, Kristin Hales, April Duckworth and Kristin are returning. Also added two new non-voting board members. A volunteer coordinator, Lyndsey Ehinger and a communication coordinator for social media, Debbie Kingsford.
  - Fundraiser starting on August 28<sup>th</sup> and will run for 2-weeks. Otis Spunkmeyer cookies and beef jerkey will be sold. Samples were given at jr. high registration and will have at Back to School Night.
  - School Spirit merchandise will be sold again. We already sold shirts at Jr. high registration. Many items sold that we don't have yet.
  - We are still planning monthly family events and encouraging school spirit and community
- **Board of Directors**
- Review 2018-2019 Budget as of July 31, 2018 – Jade Beckman gave one item of note on the financial statement position. It is showing the school in a deficit for July but the state sent the July funding a day late on August 1<sup>st</sup> so it is not reflected here. SLT was increased by about \$8,000. Jade reviewed the budget as of July 31<sup>st</sup>. Jade also mentioned that the FY2018 audit is on-going at this time with Eide Bailly. We are looking really good.

- Ken took some time out to thank the board and administration. He stated that we would like every child going out the door with mastery. That is the goal for the year.
- **Administration**
  - State of the School – Dave Bullock
    - ✓ All teachers are officially back tomorrow. The next three days will be filled with trainings. New teacher trainings start in the morning.
    - ✓ New line of QA clothing for this year. The kids get excited for the new clothes to purchase. New logos for both the elementary and jr. high. New spirit shirts.
    - ✓ Back to School Night on Friday for elementary. The jr. high had registration and Back to School Night last week.
    - ✓ WE are excited about the new year and there's a great energy. Each building has their own theme for the year.

**There was no PUBLIC COMMENT.**

**OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Ken Bradshaw
  - Next Board Meeting – September 11<sup>th</sup>

**There was no EXECUTIVE SESSION.**

**6:26 PM – Jade Beckman made a motion to ADJOURN. Michele Kersey Smith seconded the motion. Motion passed unanimously. (Duration 25:33)**