

# Quest Academy

## Board Meeting Minutes

### Tuesday, October 9, 2018

**Location:** Quest Academy, 4862 West 4000 South, West Haven, UT 84401



**NOTE:** It is possible that the QA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

**In Attendance:** Nicole Weighall, Brittney Hale, Michele Kersey Smith, Steve Reeve

**Others in Attendance:** Nicki Slaugh, Dr. Dave Bullock, Angelee Spader, Dawn Kawaguchi, Gabe Clark, Dr. Brett Campbell

*The mission of Quest Academy is to provide students a challenging, technology rich environment, enabling young citizens to become leaders prepared for the challenges of an evolving global community.*

## Minutes

**6:04 PM – CALL TO ORDER** – Steve Reeve

### **PUBLIC COMMENT**

- Shaun Smedley made a public comment. He is a teacher in the jr. high. He is very excited for the opportunities that are ahead. The possibilities are endless. Our students are amazing.
- Jeanette Singleton made a public comment. She is a jr. high teacher. She stated that “we are very devoted to the children, school and administration.” She thanked everyone for their support.
- Jill Schofield made a public comment. She is a jr. high teacher. This is a special and magical place. We have the opportunity to take our students anywhere they can go.
- Bob Blakely made a public comment. He thanked the board and administration everything that they have done. He is a parent and stated that he is also a substitute teacher. He would like to see an odd number of board members so that if there are any disagreements they won’t have a tie.
- “Maui” Kealamakia made a public comment. He is a jr. high teacher. He is very happy and lucky that he was hired and has been able to work here at Quest. He thanked the administration for doing so much to help our students have vision in their lives and to accomplish so much. The administrations vision helps the teachers create vision in their classrooms. He loves the culture of the school between the teachers, admin, students and parents. Everyone is his friend and he wants to hang out with all of you every day.

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- Debbie Kingsford made a public comment. She has been on the board and hoped that she would have a voice so that she could make a difference but felt like her opinion didn't matter. She hopes that the new board will have a new light and a new direction but she enjoyed her experience.
- Mandy Russell made a public comment. She has worked at the school for four years. She is a SpEd TA in the jr. high. She praised Ms. Nicki for the excitement that she has brought to the school and the sports for the students. There has been a big change with Ms. Nicki for our teachers and students.
- Becki Smedley made a public comment. This is an amazing school. Every day we talk about how we can make things better. She stated that there are still things that we need from the board. We need to push our kids to be individual learners and problem solvers. We need to focus on preparing our kids to have a 21<sup>st</sup> century job. We need the board to listen when we say we need something different even if it is expensive.

## REPORTS

- **State Charter Board Office**
  - Discuss Comprehensive Review – Dr. Brett Campbell represents the SCSB who is the authorizer of QA. His responsibilities fall under the charter school accountability framework. He has been leading the oversight of the board and he will be conducting a comprehensive review of the school and board. However, he will hold off until the transition has taken place.
- **Parent Organization**
  - Update on POQA – Nicole Weighall
    - ✓ Cookie dough fundraiser made just under \$30k
    - ✓ Movie Night was a big success with very little clean up
    - ✓ Courtney Peterson is the new POQA treasurer
    - ✓ Upcoming Events:
      - ★ October 22-26 Book Fair
      - ★ Morning with Mom
      - ★ October 29-Nov 2 Positive Awareness Week
    - ✓ Michele Kersey Smith thanked POQA for all that they do for the school
- **Board of Directors**
  - Discuss Board Transition – Steve Reeve wanted to discuss the key issues to navigate the transitions. He asked Gabe Clark to lead this discussion. Gabe stated that the board needs to appoint board officers which is on the agenda. There was a discussion on board composition; board members; terms; policy amendments; and training.
- **Academica West**
  - Review 2018-2019 Budget as of Sept. 30, 2018 – Gabe Clark stated that Ryan and Dave have had a couple of S&P calls. Dave stated

that he received the report today and the school did receive a BBB-rating. Gabe also mentioned that we are in the last stages of the audit. If the board would like the auditors to come and present to just let Ryan know. Gabe reviewed the 2018-2019 budget. We are up 90 students from last year according to the October 1 count. Gabe pointed out a few areas of interest.

➤ **Administration**

- State of the School – Dr. Dave Bullock
  - ✓ Started to serve breakfast this month and it has been very good but we expect numbers to grow
  - ✓ Canned Food Drive has started until November 1<sup>st</sup>
  - ✓ Dr. Dave whole heartedly thanked all of the parents and teachers that are in attendance tonight including the board. He is never been prouder of being here. We are stronger together.
- Review of SAGE Scores – Dave reviewed the ELA, Math and Science scores in elementary with comparisons regarding surrounding schools. He also reviewed the new curriculum that they are using this year. Nicki reviewed the jr. high scores in ELA, Math and Science. Two years ago, our scores were well below the state and surrounding schools. Nicki has worked really hard with the teachers by meeting every week on individual students and what is working and what is not working. This last year's scores exceeded the state average.
- Update on "Teach Like A Champion" – Dr. Dave Bullock gave an update on how they are doing their TLC training with teachers. New teachers are required to do the TLC training however they don't require the veteran teachers to attend but if they want a refreshers they are welcome to attend.

**CONSENT ITEMS**

- Ratify New Hires – Dave reviewed the new hires. Caleb Paulson, Ariana Wray, and Zach Pfister are the new Q2 janitors and Nathan Goldsberry was hired as TA for Recess/PE. Teachers have been pitching in until we hired janitorial. **Brittney Hale made a motion to approve the new hires. Michele Kersey Smith seconded the motion. Motion passed unanimously.**
- Approve September 11, 2018 Board Meeting Minutes – There was not further discussion. **Michele Kersey Smith made a motion to approve the September 11, 2018 board meeting minutes. Brittney Hale seconded the motion. Motion passed unanimously.**
- Acknowledge Resignation of Ken Bradshaw, Penn Bradshaw and Jade Beckman – Steve stated that he wanted to acknowledge that Ken Bradshaw, Penn Bradshaw and Jade Beckman have turned in their letters of resignation for the record. He also wanted to express his appreciation

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for the work and effort that they have accomplished for the school during their time and tenure.

### **BUSINESS ITEMS (To Be Discussed and/or Voted Upon)**

- Discuss & Vote on Board Officers – Steve Reeve led a discussion on filling the board officers. They really need at least a board president and financial coordinator. **Brittney Hale made a motion to appoint Steve Reeve as the Board President; Brittney Hale as the Vice President; Michele Kersey Smith as the Treasurer and Nicole Weighall as the Board Secretary. Michele Kersey Smith seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Utah Grants Application and Utah Consolidate Application Plan – Dr. Dave Bullock reviewed the UCA. This is for federal and state monies that we are required to report how the school is going to spend the funds. We will be using these funds for salaries. **Michele Kersey Smith made a motion to approve the Utah Grants Application and Utah Consolidated Application Plan. Brittney Hale seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Parent & Family Engagement Policy and Rescind the Parent Involvement Policy – Dr. Dave Bullock reviewed the Parent & Family Engagement Policy. This policy replaces the current Parent Involvement Policy under to the “Every Student Succeeds” Act due to the school receiving Title I funds. The Parent Involvement Policy was under the “No Child Left Behind” Act. This policy template was sent to us by USBE. **Michele Kersey Smith made a motion to approve the Parent & Family Engagement Policy and rescind the Parent Involvement Policy. Brittney Hale seconded the motion. Motion passed unanimously.**
- Discuss & Vote on Dress Code Policy and rescind the Uniform Policy – Angelee Spader stated that this policy was written over 10 years ago. The administration has had many parents, students and teachers requests for changes on the policy. Angelee reviewed the changes that include wearing QA logo clothing (sold by the school) on any day, spirit shirts are not required to be tucked in; and hooded garments are allowed on free dress day as long as hood is not worn in the building. **Michele Kersey Smith made a motion to approve the Dress Code Policy and rescind the Uniform Policy. Brittney Hale seconded the motion. Motion passed unanimously.**

**7:11 PM – Michele Kersey Smith made a motion to enter into an EXECUTIVE SESSION to discuss pending or reasonably imminent litigation pursuant to Utah Code §52-4-205 (1)(c) and/or discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) located in the Q1 Mac Lab. Brittney Hale seconded the motion. The votes were as follows:**

**Nicole Weighall – Aye**

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**Brittney Hale – Aye**  
**Michele Kersey Smith – Aye**  
**Steve Reeve – Aye**

**Motion passed unanimously.**

**8:26 PM – Michele Kersey Smith made a motion to exit the CLOSED SESSION. Brittney Hale seconded the motion. Motion passed unanimously.**

**BUSINESS ITEMS (Continued)**

- *Discuss and Vote regarding matters discussed in Closed Session* – There was no further discussion. **Michele Kersey Smith made a motion to table the closed session discussion. Brittney Hale seconded the motion. Motion passed unanimously.**

**OTHER BUSINESS ITEMS (For Discussion Only)**

- Calendaring Items – Steve Reeve
  - Schedule Board Meeting on October 30<sup>th</sup>
  - Next Board Meeting – November 13<sup>th</sup>

**8:45 PM – Michele Kersey Smith made a motion to ADJOURN. Brittney Hale seconded the motion. Motion passed unanimously.**